



TOWNSHIP OF FLYNN
REGULAR MONTHLY BOARD MEETING MINUTES
May 14, 2024

8:00 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

MEMBERS PRESENT: Supervisor Grant Burgess, Clerk Robert Vinande, Treasurer Brent Banks and Trustee Bob Alexander

MEMBERS ABSENT: Trustee Jeff Keesler

OTHERS: Assessor Thomas Lupo, Deputy Supervisor Gene Burgess and Deputy Clerk Katherine Wilson

REGULAR AGENDA:

- **PLEDGE OF ALLEGIANCE**

- **ASSESSOR’S REPORT**
 - Assessor Lupo shared with the board the details of the 2024 audit being conducted for all of Sanilac County.
 - The audit is coming along good, however, the Flynn Township Asset Test needs to be updated; changes made and presented to the board.
 - A motion was made by Treasurer Brent Banks and seconded by Trustee Bob Alexander to approve the updated Asset Test. **MOTION CARRIED**
 - Updated Asset Test will be submitted to the SOM Auditor.

- **COMMISSIONER’S REPORT**
 - Commissioner Christine Lee’s Report is attached starting on page 4 of this document.

- **PUBLIC COMMENT**
 - None

- **APPROVAL OF MINUTES**
 - A motion made by Trustee Bob Alexander and seconded by Treasurer Brent Banks to approve the April 9th minutes. **MOTION CARRIED**

- **APPROVAL OF TOWNSHIP TREASURER’S REPORT**
 - A motion made by Clerk Robert Vinande and seconded by Bob Alexander to approve the April Treasurer’s Report. **MOTION CARRIED**

- **APPROVAL OF TOWNSHIP EXPENSES:**
 - A motion made by Treasurer Brent Banks and seconded by Trustee Bob Alexander to accept the May bills as presented on May 14, 2024 for a total of \$7,719.77. **MOTION CARRIED**

UNFINISHED BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - No discussion.
- **ROADS**
 - Supervisor Burgess noted to the board regarding the results from the public hearing held by the county for the Marlette Road bridge which is located just west of the Maple Valley Road intersection; this will be a 2025 project and will include upgrades to both Morgan and Sullivan Roads as these will receive traffic as part of the natural rerouting of traffic.
- **CLERK'S ITEMS**
 - No action has been taken on the Omard Cemetery fence; this will be placed on the June agenda.

NEW BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - Deputy Clerk Katherine Wilson discussed with the board an idea for having another Open House at the Nature Center along with a 5k type race/walk. Deputy Clerk Wilson will coordinate the event and take the necessary steps to clean the trails needed for the 5k. Each race participant will make a small admission will help recover the cost of the race medallions. Open House and 5k is scheduled for Saturday, June 29.
 - A motion made by Treasurer Brent Banks and seconded by Trustee Bob Alexander to cover the cost of Hot Dogs/Buns/Water for the event. **MOTION CARRIED**
- **ROADS**
 - Supervisor Burgess noted the county applied the gravel as contracted and are in the process of grading the gravel roads in preparation for brine which should be applied before the Memorial Day weekend.
 - Supervisor Burgess informed the board regarding individuals making excessive noise, ripping up the roads and ditches near Welch and Stiles Roads. The Sheriff Department has been involved.
- **CLERK'S ITEMS**
 - Clerk Vinande informed the board about the expense of Early Voting during the August and November elections; by participating with all the Sanilac County Townships, it is the least expense way to accomplish the citizen elected requirement of Early Voting. Cost of ~\$500 per election is expected for the Flynn Township share of Early Voting costs.
 - Deputy Clerk Katherine Wilson shared with the board her experiences from the Annual MTA Conference. It was well attended.
 - Board members requested another communication be sent to the Neil Cronce RE Flynn's Blight Ordinance.
 - Board members requested a communication be sent to the Bower Family RE family gatherings being held at the Omard Cemetery; several complaints have been received regarding the ongoing gatherings.

OTHER:

- Brown City Fire Authority
 - Deputy Supervisor Gene Burgess noted the Fire Authority is making payments on a new truck as it is being built.
 - Two older fire trucks have been sold; adequate equipment still exists to address any fires.
- Upcoming Meetings:
 - June Flynn Township Board Meeting – Tuesday, June 11, 8 p.m.
 - Planning Commission Meeting – Thursday, June 27, 7 p.m.
 - July Sanilac County Chapter of the MTA “Meet the Candidates” – Wed. July 17, 6 p.m. @ Liberty Lanes (5 p.m. order off the menu for dinner at own expense).

ADJOURNMENT:

- A motion was made by Trustee Bob Alexander and seconded by Clerk Robert Vinande to adjourn the meeting.
MOTION CARRIED

Commissioner's Report – District 5
City/Village/Townships

MAY 7, 2023

Public Comments: Bob Brown, Region VII Area Agency on Aging Executive Director, presented to the Board an overview of services provided and fiscal oversight.

General Resolutions:

ADOPTS THE FOLLOWING: FISCAL YEAR 2025 COMMUNITY CORRECTIONS GRANT APPLICATION

New Business:

FA-064-24 - APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2024 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED APRIL 30, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$254,495.04

FA-066-24 - AUTHORIZES ADMINISTRATION TO POST & FILL THE EQUALIZATION DIRECTOR POSITION AT A PAYGRADE 12, AND IF NECESSARY, THE POSITION MAY NEED TO BE POSTED AS A CONTRACTUAL EMPLOYEE.

FA-067-24 – AUTHORIZES THE PROSECUTOR’S OFFICE JOIN WITH THE PROSECUTING ATTORNEYS ASSOCIATION OF MICHIGAN (PAAM) FOR THE PURPOSE OF CONTRACTING WITH PROSECUTOR BY KARPEL FOR CASE TRACKING AND CASE MANAGEMENT.

FA-068-24 - APPROVES THE INMATE FOOD SERVICES AGREEMENT BETWEEN THE COUNTY OF SANILAC, THE SANILAC SHERIFF’S OFFICE AND THUMB CORRECTIONAL FOOD SERVICES, LLC..

FA-069-24 - AUTHORIZES THERMALNETICS TO UPGRADE THE INNOVENT UNIT BOARD FOR THE HVAC SYSTEM AT SANILAC COUNTY JAIL AT A COST NOT TO EXCEED \$5,200.00, WITH FUNDING FROM SHERIFF’S OFFICE CORRECTION’S BUDGET FOR IMMEDIATE APPROVAL.

BPW-001-24 - MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER EHARDT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ACCEPTS THE BOARD OF PUBLIC WORKS AMENDED BY-LAWS.

TO REFER NFA-011-24 TO THE MAY 21, 2024 BOARD OF COMMISSIONERS MEETING TO PROVIDE AN OPPORTUNITY FOR JIM JOHNSON, SANILAC COUNTY DRUG TASK FORCE DIRECTOR, TO ATTEND THE MEETING.

Christine J. Lee, Commissioner – District 5

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