



TOWNSHIP OF FLYNN
REGULAR MONTHLY BOARD MEETING MINUTES
June 11, 2024

8:00 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

MEMBERS PRESENT: Supervisor Grant Burgess, Clerk Robert Vinande, Treasurer Brent Banks, Trustee Bob Alexander and Trustee Jeff Keesler

MEMBERS ABSENT: None

OTHERS: Assessor Thomas Lupo, Deputy Supervisor Gene Burgess and Commissioner Christine Lee

REGULAR AGENDA:

- **PLEDGE OF ALLEGIANCE**

- **ASSESSOR’S REPORT**
 - Assessor Lupo shared Flynn Township passed the state audit.
 - Tax Roll for Summer 2024 submitted to the county equalization department.

- **COMMISSIONER’S REPORT**
 - Commissioner Christine Lee’s Report is attached starting on page 3 of this document.

- **PUBLIC COMMENT**
 - Garren Griffith, First Land Services (contracted with DTE), introduced himself as being available to answer questions regarding DTE’s stance with their MIGreenPower program.

- **APPROVAL OF MINUTES**
 - A motion made by Trustee Bob Alexander and seconded by Treasurer Brent Banks to approve the May 14th minutes. **MOTION CARRIED**

- **APPROVAL OF TREASURER’S REPORT**
 - A motion made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to approve the May Treasurer’s Report. **MOTION CARRIED**

- **APPROVAL OF TOWNSHIP EXPENSES:**
 - A motion made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to accept the June bills as presented on June 11, 2024 for a total of \$55,939.52 (+Planning Commission Expenses). **MOTION CARRIED**

UNFINISHED BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - Open House details shared by Deputy Supervisor Gene Burgess.
- **ROADS**
 - Supervisor Burgess noted work being done in the township regarding resurfacing of roads by the county. Discussion followed.
- **CLERK'S ITEMS**
 - No action has been taken on the Omard Cemetery fence; this will be placed on the July agenda.

NEW BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - No discussion.
- **ROADS**
 - The board discussed the Road Fund is in the red. A 1.5 mil road millage request will be on the August 6 election ballot.
 - A motion made by Treasurer Brent Banks and seconded by Trustee Bob Alexander to transfer \$25,000 from the General Fund to the Road Fund to cover gravel and brine expenses. **MOTION CARRIED**
- **CLERK'S ITEMS**
 - Clerk Vinande passed on compliments regarding the Omard Cemetery looking very nice for the Memorial Day weekend.
 - Propane for Sr. Ctr. is on 2nd year of contract and no additional gallons need to be purchased.

OTHER:

- Brown City Fire Authority
 - A multi-department (Brown City, Marlette and Peck) test exercise was successfully conducted utilizing the pond of Lupa's on Bailey Road as the water source. Discussion followed.
- Upcoming Meetings:
 - Planning Commission Meeting – Thursday, June 27, 7 p.m.
 - Nature Center Open House and 5k – Saturday, June 29
 - July Flynn Township Board Meeting – Tuesday, July 9, 8 p.m.
 - Scrap Tire Recycling Event – Wednesday, July 10, 8 a.m. to Noon

ADJOURNMENT:

- A motion was made by Treasurer Brent Banks and seconded by Clerk Robert Vinande to adjourn the meeting. **MOTION CARRIED**

**Commissioner’s Report – District 5
City/Village/Townships**

MAY 21, 2024

Public Comments:

PRESENTATIONS:

Sandusky High School Teacher, Erin Carlson, and Sanilac County Community Foundation Executive Director, Josh Robinson gave an update to the Board regarding the Veteran Remembrance Monument Project. A four-panel, black, granite monument with names sandblasted onto the surface from the purchased plaques is planned. The estimated cost of the project will be \$36,000.00 for the monument and \$50,000.00 for the concrete foundation. Donations are being accepted. Mr. Robinson has setup a fundraiser website and checks can be made to Sandusky Schools in care of the monument project. Discussion throughout.

Jim Johnston, Drug Task Force Director, presented the 2023 Annual Report. Discussion followed.

INTERVIEW: The following interview was conducted for one (1) vacancy on the Community Mental Health Board: • Anna Lopez-Dorman

Appointment to Standing Committees: HEREBY APPOINTS ANNA LOPEZ-DORMAN TO THE COMMUNITY MENTAL HEALTH BOARD FOR A PARTIAL THREE (3) YEAR TERM, EXPIRING 3/31/2026.

General Resolutions: ADOPTS THE FOLLOWING: RESOLUTION IMPOSING 2024 SUMMER PROPERTY TAX LEVY PURSUANT TO PUBLIC ACT 357 OF 2004, AND NOTICE OF CERTIFICATION OF SANILAC COUNTY ALLOCATED TAX RATE LEVY

Unfinished Business: NFA-011-24 - ACCEPT THE SANILAC COUNTY DRUG TASK FORCE 2023 YEAR END REPORT, AS PRESENTED.

FA-070-24 - APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2024 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED MAY 14, 2024, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$215,857.24.

FA-072-24 -APPROVES THE PAYMENT OF ADDITIONAL GENERAL FUND BANK ACCOUNT CHECKS CHARGED TO APRIL, 2024, AS FOLLOWS: ADDITIONAL GENERAL FUND BANK ACCOUNT CHARGES FOR APRIL 2024

\$628,394.27 ACH PAYMENTS
\$1,444,900.75 CHECKS
\$2,073,295.02 TOTAL

FA-074-24 - AUTHORIZES PAYMENT FOR DAMAGES FOR THE LOSS OF TWO (2) GOATS, PURSUANT TO THE DOG LAW OF 1919, ACT 339, TO SUE GUIGAR, IN AN AMOUNT NOT TO EXCEED \$598.88, WITH FUNDING FROM THE ANIMAL CONTROL BUDGET.

FA-075-24 - AWARD AND AUTHORIZES HOOPER’S PAINTING THE BID FOR THE PURPOSE OF PAINTING THE INSIDE OF THE RECYCLING CENTER FACILITY, INCLUDING BOTH WALLS AND CEILING, AT A COST NOT TO EXCEED \$23,068.00, WITH FUNDING FROM THE RECYCLING MILLAGE.

FA-076-24 - APPROVES THE DISTRICT HEALTH DEPARTMENT NO. 2 2022 HOMELAND SECURITY GRANT PROGRAM SUBRECIPIENT AGREEMENT

FA-077-24 – APPROVES THE SOLIDCIRCLE DRAIN LEDGER SOFTWARE LICENSE AND SUPPORT AGREEMENT, FOR A COST NOT TO EXCEED \$19,550.00 AND ANNUAL HOSTING/SUPPORT OF \$6,200.00, WITH FUNDING FROM THE INFORMATION/TECHNOLOGY SYSTEMS BUDGET.

FA-078-24 - AUTHORIZES THE ENGINEERING SERVICES PROPOSAL & AGREEMENT FROM BMJ ENGINEERS & SURVEYORS, INC., FOR LEXINGTON PARK, AT A COST NOT TO EXCEED \$10,500.00, WITH FUNDING FROM THE PARKS MILLAGE.

FA-079-24 – AWARDS AND AUTHORIZES T.D.M. CONSTRUCTION OF CASS CITY THE LOW BID AT A COST NOT TO EXCEED \$138,532.11, WHICH INCLUDES A 15% CONTINGENCY OF \$18,069.41, WITH FUNDING FROM THE PARKS MILLAGE FOR THE PURPOSE OF IMPROVEMENTS TO THE EVERGREEN PARK RESIDENCE, INCLUDING A TWO (2) CAR GARAGE ADDITION, WINDOWS AND SIDING.

FA-080-24 - APPROVES THE REVISED PROJECT AUTHORIZATION, FY2017, FY2018 AND FY2020 SECTION 5339 BUSES AND BUS FACILITIES FORMULA PROGRAM.

FA-081-24 - APPROVES A NON-EXPIRING AGREEMENT FOR CONTRACTUAL LAW ENFORCEMENT SERVICES BETWEEN THE TOWNSHIP OF WATERTOWN AND THE SANILAC COUNTY SHERIFF'S OFFICE.

FA-082-24 – AWARDS AND AUTHORIZES THOMPSON CHEVROLET OF UBLY, MI, THE BID TO PURCHASE A 2024 CHEVROLET TRAVERSE LS AWD TRANSPORTATION VEHICLE AT A COST NOT TO EXCEED \$37,608.40, WITH FUNDING FROM THE VETERANS AFFAIRS MILLAGE.

NFA-012-24 - ACCEPTS THE FOLLOWING BROWNFIELD REDEVELOPMENT AUTHORITY BY-LAWS, AS AMENDED: BYLAWS OF THE COUNTY OF SANILAC BROWNFIELD REDEVELOPMENT AUTHORITY.

NFA-013-24 - ACCEPTS THE VETERAN REMEMBRANCE MONUMENT PROJECT.

FA-031-24(A) - AWARDS AND AUTHORIZES THE BIDS TO SANTORO SERVICES, LLC, IN THE AMOUNT OF \$380,772.00 AND PENCHURA LLC, IN THE AMOUNT OF \$315,725.00 THE BID FOR THE PURPOSE OF THE EVERGREEN PARK MDNR GRANT TF22-0179 IMPROVEMENT PROJECT, AT A COST NOT TO EXCEED \$627,453.50, \$696,497.00 WITH FUNDING FROM THE PARK MILLAGE.

June 4, 2024

Public Comments:

PRESENTATIONS: Meghan Ross, Communications & Business Associate for Lean & Green Michigan, gave an overview of services provided by the Property Assessed Clean Energy (PACE) Program.

Jerad Jaborek, MSU Extension Beef Feedlot Educator, and Jenna Falor, MSU Extension Field Crops Educator provided reports to the Board on events taking place within their respective fields.

General Resolutions: ADOPTS THE FOLLOWING: COMMUNITY DEVELOPMENT BLOCK GRANT HOUSING IMPROVING LOCAL LIVABILITY (CHILL) PROGRAM RESOLUTION

New Business: FA-083-24 APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2024 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED MAY 28, 2024 FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$211,517.93.

FA-085-24 - AUTHORIZES THE CONTINUATION OF THE STIPEND OF \$15,000.00, FOR THE SANILAC COUNTY SHERIFF FOR THE PURPOSE OF MANAGEMENT, RESPONSIBILITIES AND PROCESS OF THE FEDERAL BED RENTAL PROGRAM/CONTRACT. IN ADDITION, THERE WILL BE A CATCH-UP PAYMENT FROM JANUARY 1, 2024 TO JUNE 4, 2024, THEN THE STIPEND WILL BE PAID ON A PAYROLL BI-WEEKLY CYCLE. FURTHER, THE STIPEND IS SUBJECT TO ANNUAL REVIEW BY THE PERSONNEL COMMITTEE AND IF THE SHERIFF STEPS AWAY FROM HIS POSITION OR THE CONTRACT SHOULD END THE PAYMENT SHALL CEASE.

FA-086-24 - APPROVES THE DISTRICT HEALTH DEPARTMENT NO. 2 2021 HOMELAND SECURITY GRANT PROGRAM SUBRECIPIENT AGREEMENT.

FA-087-24 - APPROVES THE SUMMER JOB PROGRAM WORKSITE AGREEMENT BETWEEN THE COUNTY OF SANILAC AND GST MICHIGAN WORKS!.

FA-088-24 - AUTHORIZES AN INCREASE TO THE JUVENILE DIVISION COURT APPOINTED NEGLECT/ABUSE AND DELINQUENT ATTORNEY FEES, EFFECTIVE MAY 1, 2024.

FA-089-24 - AWARDS AND AUTHORIZES HESSLING CONSTRUCTION LLC, OF HARBOR BEACH THE BID FOR THE PURPOSE OF BUILDING A PAVILION AT THE MOORE ROAD GUN RANGE, AT A COST NOT TO EXCEED \$24,850.00, WITH FUNDING FROM SMART COMMUNICATIONS.

FA-090-24 - AWARDS AND AUTHORIZES JAMES DEAN CONSTRUCTION THE BID FOR THE PURPOSE OF THE 171 DAWSON STREET BUILDING IMPROVEMENT PROJECT, AT A COST OF \$358,884.00, WITH A 15% CONTINGENCY OF \$53,832.60, FOR A TOTAL COST NOT TO EXCEED \$412,716.60, WITH FUNDING FROM ARPA FUNDS.

NFA-014-24 - AUTHORIZES OFFERING, EFFECTIVE JULY 1, 2024, THREE (3) SELF-FUNDED COFINITY PLANS THROUGH MERITAIN HEALTH FOR ACTIVE EMPLOYEES AND NON-MEDICARE ELIGIBLE RETIREES:

- POS 250/500 DEDUCTIBLE PLAN
- POS 2000/4000 DEDUCTIBLE PLAN
- POS HEALTH SAVINGS ACCOUNT 3300/6600 DEDUCTIBLE PLAN WITH AN EMPLOYER FUNDED DEPOSIT PAID

IN QUARTERLY INSTALLMENTS

FURTHER, AUTHORIZES EFFECTIVE JULY 1, 2024, REVISED EMPLOYEE PREMIUM CONTRIBUTIONS IN COMPLIANCE WITH THE HARD CAP LIMITS SET BY THE MICHIGAN DEPARTMENT OF TREASURY: \$7,702.85 FOR SINGLE PERSON COVERAGE

\$16,109.06 FOR DOUBLE COVERAGE \$21,007.83 FOR FAMILY COVERAGE (MCL 15.563, AS AMENDED)

FURTHER, AUTHORIZES MEDICARE ELIGIBLE RETIREES REMAIN ON THE FULLY INSURED HUMANA/VARIPRO MEDICARE ADVANTAGE \$0 DEDUCTIBLE PLAN THROUGH DECEMBER 31, 2024, WITH REVISED PREMIUM CONTRIBUTION RATES BEGINNING JULY 1, 2024

FURTHER, AUTHORIZES EFFECTIVE JULY 1, 2024, A SELF-FUNDED DENTAL PLAN THROUGH DELTA DENTAL, FOR A COVERAGE PERIOD OF JULY 1, 2024 THROUGH JUNE 30, 2025.

FURTHER, AUTHORIZES, EFFECTIVE JULY 1, 2024, A FULLY INSURED 12/12/12 VISION PLAN THROUGH VSP, FOR A COVERAGE PERIOD OF JULY 1, 2024 THROUGH JUNE 30, 2025.

NFA-015-24 - ADOPTS THE 2024 TAXABLE VALUE REPORT OF \$1,993,047,325 FOR SANILAC COUNTY, AS PRESENTED AND THE EQUALIZATION DIRECTOR TO IMPLEMENT.

NFA-016-24 - AUTHORIZES ASSUMING THE ROLE AS COUNTY APPROVAL AGENCY (CAA) FOR SANILAC COUNTY AS IT PERTAINS TO THE MATERIALS MANAGEMENT PLAN.

NFA-017-24 - ADOPTS THE SANILAC COUNTY CITIZEN PARTICIPATION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT AMENDMENTS, AS PRESENTED.

Public Comments: Kimberly Thompson, Deckerville resident, conveyed her research regarding Dominion voting machines to the Board.

MEETING. Christine J. Lee, Commissioner – District 5