



TOWNSHIP OF FLYNN
REGULAR MONTHLY BOARD MEETING MINUTES
August 13, 2024

8:00 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

MEMBERS PRESENT: Supervisor Grant Burgess, Clerk Robert Vinande, Treasurer Brent Banks, Trustee Bob Alexander and Trustee Jeff Keesler

MEMBERS ABSENT: None

OTHERS: Assessor Thomas Lupo, Deputy Supervisor Gene Burgess and Commissioner Christine Lee

REGULAR AGENDA:

- **PLEDGE OF ALLEGIANCE**

- **ASSESSOR’S REPORT**
 - 2025 Tax Database in process
 - July 16, 2024 BOR was conducted
 - Presented updated L-4029 for signature due to the passage of the road millage on August 6.

- **COMMISSIONER’S REPORT**
 - Commissioner Christine Lee’s Report is attached starting on page 4 of this document.

- **PUBLIC COMMENT**
 - None

- **APPROVAL OF MINUTES**
 - A motion was made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to approve the July 9th minutes. **MOTION CARRIED**

- **APPROVAL OF TREASURER’S REPORT**
 - A motion was made by Trustee Jeff Keesler and seconded by Trustee Bob Alexander to approve the July Treasurer’s Report. **MOTION CARRIED**

- **APPROVAL OF TOWNSHIP EXPENSES:**
 - A motion was made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to accept the July bills as presented on August 13, 2024 for a total of \$5,369.41. **MOTION CARRIED**

UNFINISHED BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - Clerk Vinande noted to the board the Nature Center is not filed as a 501(c)(3) entity. Discussion followed.
- **ROADS**
 - Supervisor Burgess discussed the farms, with signage regarding “do not spray” along their road right-of-way, need to keep the brush down. This appears to not happening in many instances. Discussion followed.
 - **ACTION ITEM** – Supervisor Burgess to inform the road commission to address the brush in those areas not being maintained.
- **MISCELLANEOUS ITEMS**
 - Treasurer Banks informed the board he was obtaining estimates for a new fence at the cemetery. Discussion followed.
 - A motion was made by Treasurer Brent Banks and seconded by Bob Alexander to accept the bid from Brother’s Fence LLC for \$14,214.00 to be paid by ARPA funds. **MOTION CARRIED**
 - August 6 Election Results
 - Clerk Vinande noted the election was very smooth and he is very pleased with the current Election Inspector team.
 - Clerk Vinande noted the SOM Polling Place Security Questionnaire and On-Site Assessment were conducted.
 - Clerk Vinande is working on the AV Ballot and AV Perm transition with township members who have requested to automatically receive an AV Ballot; the SOM is phasing out the AV Perm option.

NEW BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - Deputy Supervisor Burgess discussed crops at the Nature Center. Discussion followed.
 - **ACTON ITEM** – Deputy Supervisor Burgess to contact Larry Nielsen regarding his costs for harvesting the crops.
- **ROADS**
 - Supervisor Grant Burgess informed the board the 2nd 2024 Roadside Mowing cost will be covered by the county. Discussion followed.
 - Discussed 2nd 2024 application of road brine. Decision made to not apply a 2nd application this fall.

- **MISCELLANEOUS ITEMS**

- Clerk Robert Vinande reviewed with the board our current provider of insurance is with EMC Insurance. Discussion followed. No decisions made to look elsewhere.
- Clerk Robert Vinande inquired of board members regarding their plans for winter meetings. Discussion followed.
 - **ACTION ITEM** – Clerk Vinande to investigate options for conducting remote meetings with members unable to be physically at the meeting.
- The board discussed the desire to conduct another Scrap Tire Recycling event in 2025 for residents only; Clerk Robert Vinande will request one trailer provided the SOM offers the grant in 2025. No decision made on how enforcement would be made to ensure residents only.
- The board discussed the care for the Kerr Cemetery.
 - A motion was made by Treasurer Brent Banks and seconded by Trustee Bob Alexander to pay John Redmond \$200 for mowing the cemetery in 2023 and 2024. **MOTION CARRIED**

OTHER:

- Brown City Fire Authority
 - No discussion.
- Upcoming Meetings:
 - Sanilac County Clerk’s Meeting – Thursday, August 29, 6 p.m.
 - September Flynn Township Board Meeting – Tuesday, September 10, 8 p.m.
 - Planning Commission Meeting – Thursday, September 26, 7 p.m.

ADJOURNMENT:

- A motion was made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to adjourn the meeting. **MOTION CARRIED**

**Commissioner's Report – District 5
City/Village/Townships**

JULY 16, 0224

PRESENTATIONS: Richard Hall, Executive Director, Sanilac Transportation gave an update to the Board regarding services provided and funding regarding the same.

APPOINTED CAROL VOLZ, DISTRICT 2 REPRESENTATIVE, TO THE COUNCIL ON AGING BOARD FOR A PARTIAL THREE (3) YEAR TERM, EXPIRING 12/31/2024.

General Resolutions:

RESOLUTION SUPPORTING THE REGION VII AREA AGENCY ON AGING ANNUAL IMPLEMENTATION PLAN

New Business:

FA-100-24 - APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2024 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED JULY 9, 2024, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$111,034.91.

FA-102-24 - APPROVES THE PAYMENT OF ADDITIONAL GENERAL FUND BANK ACCOUNT CHECKS CHARGED TO JUNE, 2024, AS FOLLOWS: ADDITIONAL GENERAL FUND BANK ACCOUNT CHARGES FOR JUNE 2024 \$898,163.76 ACH PAYMENTS \$356,782.69 CHECKS \$1,254,946.45 TOTAL

FA-103-24 - AUTHORIZES THE SHERIFF'S OFFICE SEND JOSHUA ORZEL AND ROBERT ARNOLD TO SCHOOLCRAFT COLLEGE, WAYNE COUNTY REGIONAL POLICE ACADEMY FROM JULY 15, 2024, THROUGH NOVEMBER 8, 2024, AT A COST OF \$24,000.00, EACH FOR A TOTAL COST NOT TO EXCEED \$48,000.00, WITH REIMBURSEMENT, IF AVAILABLE FROM MCOLES PUBLIC SAFETY ACADEMY ASSISTANCE GRANT PROGRAM, IF GRANT FUNDING IS UNAVAILABLE FUNDING FROM THE SHERIFF'S OFFICE BUDGET.

FA-104-24 - AUTHORIZES THE PURCHASE OF 15 DELL PRECISION 3680 WORKSTATIONS FOR ADMINISTRATION AND TREASURER'S OFFICE AT A COST OF \$1,223.63, EACH, ALONG WITH 15 MICROSOFT OFFICE LICENSE OFFICE SUITE PRO 2021 AT A COST OF \$300.00, EACH, FOR A TOTAL COST NOT TO EXCEED \$22,854.45, WITH FUNDING FROM THE INFORMATION SYSTEMS BUDGET.

FA-105-24 - AWARDS AND AUTHORIZES THE PURCHASE OF 50 RUGGED PANASONIC LAPTOP COMPUTERS FOR SANILAC COUNTY PUBLIC SAFETY UNITS FROM CDWG FOR PANASONIC LAPTOPS AT A COST OF \$1,749.72 EACH, ALONG THE PURCHASE OF MICROSOFT OFFICE LICENSE OFFICE SUITE PRO 2021 FROM DELL AT A COST OF \$300.00, EACH, FOR A TOTAL COST NOT TO EXCEED \$102,486.00, WITH FUNDING OF \$90,187.68 FROM 911 EMERGENCY SERVICES AND \$12,298.32 FROM DRUG TASK FORCE.

Public Comments: Janet Kargyl, Sanilac Township Resident, informed the Board of a report written by Dr. Alex Halderman regarding ways to hack Dominion voting equipment.

Sanilac County Treasurer, Trudy Bowers, praised Administrator Roskey for his work on the MREC litigation, and further discussed the accounting of the same.

AUGUST 6, 2024

COMMISSIONER MOODY APPOINTED CAROLE PARTLO, DISTRICT 7 REPRESENTATIVE, TO THE COUNCIL ON AGING BOARD FOR A PARTIAL THREE (3) YEAR TERM, EXPIRING 12/31/2024.

New Business:

FA-106-24 - APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2024 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED JULY 30, 2024 FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$160,607.90.

FA-108-24 - ACCEPTS THE COUNTY ADMINISTRATOR/CONTROLLER NATHAN ROSKEY'S 2023-2024 PERFORMANCE EVALUATION, SET AS HIGHLY EFFECTIVE AND APPROVES A ONE (1) YEAR EXTENSION TO THE FOLLOWING EMPLOYMENT AGREEMENT, WITH IDENTICAL TERMS AND CONDITIONS, EXPIRING MAY 31, 2027.

FA-109-24 - AUTHORIZES THOMPSON BUILDERS FOR THE FORESTER PARK HOUSE, OFFICE AND STORE PROJECT, FOR THE PURPOSE OF REPLACING THE SOFFITS, SOFFIT TRIM, FASCIA, AND GABLE END SIDING TO MATCH THE PRIOR SIDING, AT A COST NOT TO EXCEED \$19,700.00, WITH FUNDING FROM THE PARKS MILLAGE FOR IMMEDIATE APPROVAL.

FA-110-24 - AWARDS AND AUTHORIZES THOMPSON BUILDERS THE BID FOR THE PURPOSE OF INSTALLING SEAMLESS GUTTERS FOR THE FORESTER PARK HOUSE, OFFICE AND STORE PROJECT, ALONG WITH THE PAVILION AT A COST NOT TO EXCEED \$4,214.00, WITH FUNDING FROM THE PARKS MILLAGE.

FA-111-24 - APPROVES AMENDMENT NO. 2, ROWE ENGINEERING SERVICES CONTRACT FOR THE PURPOSE ENGINEERING SERVICES DUE TO ADDITIONAL COORDINATION FOR THE PUTT PUTT GOLF COURSE AT EVERGREEN PARK, AT A COST NOT TO EXCEED \$8,000.00, WITH FUNDING FROM THE PARKS MILLAGE.

FA-112-24 - ACCEPTS THE INTERLOCAL AGREEMENT TO CREATE A MULTI-COUNTY MATERIALS MANAGEMENT PLAN, DESIGNATE A PLANNING AGENCY, AND ESTABLISH A MATERIALS MANAGEMENT PLANNING COMMITTEE.

FA-037-22(A) - APPROVES THE BUILDING & GROUNDS SUPERVISOR TO CONTRACT WITH BOOMS CONSTRUCTION TO PREPARE AN ARCHITECTURAL SCHEMATIC OF THE PROPOSED ANIMAL CONTROL SHELTER AT A COST NOT TO EXCEED \$12,000.00, \$17,000.00, WITH FUNDING FROM THE BUILDING & GROUNDS BUDGET.

Public Comments:

Carol Volz, City of Marlette resident, summarized an article titled, "Sheriff Dar Leaf Announces Investigation into Michigan 2020 Election," posted March 10, 2024 on www.thegatewaypundit.com.

Christine J. Lee, Commissioner – District 5