



TOWNSHIP OF FLYNN
REGULAR MONTHLY BOARD MEETING MINUTES
September 10, 2024

8:00 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

MEMBERS PRESENT: Clerk Robert Vinande, Treasurer Brent Banks, Trustee Bob Alexander and Trustee Jeff Keesler

MEMBERS ABSENT: Supervisor Grant Burgess

OTHERS: Assessor Thomas Lupo, Deputy Supervisor Gene Burgess, Commissioner Christine Lee and Jesse & Glenna Knox.

REGULAR AGENDA:

- **PLEDGE OF ALLEGIANCE**
- **ASSESSOR’S REPORT**
 - 2025 Tax Database in process
 - Participated in 20 hours of SOM training for Assessors
- **COMMISSIONER’S REPORT**
 - Commissioner Christine Lee’s Report is attached starting on page 3 of this document.
- **PUBLIC COMMENT**
 - Jesse L. and Glenna J. Knox (2370 Stiles Road, Brown City) informed the board of their driveway concerns. Discussion followed.
- **APPROVAL OF MINUTES**
 - A motion was made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to approve the August 13th minutes. **MOTION CARRIED**
- **APPROVAL OF TREASURER’S REPORT**
 - A motion was made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to approve the August Treasurer’s Report. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP EXPENSES:**
 - A motion was made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to accept the September bills as presented on September 10, 2024 for a total of \$13,653.95. **MOTION CARRIED**

UNFINISHED BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.

- **NATURE CENTER**
 - Deputy Clerk Gene Burgess noted there will be a “Friends of the Nature Center” meeting in October.
 - A couple campers at the Nature Center were encouraged to leave as the NC is only open from Dusk to Dawn.
 - Deputy Clerk Gene Burgess presented the board with a check from Dick McPhail who purchased the corn harvested at the NC.
 - A motion was made by Trustee Jeff Keesler and seconded by Trustee Bob Alexander to pay Larry Nielsen \$400 for the 2022/2023/2024 harvesting. **MOTION CARRIED**
- **ROADS**
 - The board noted the county has started to apply gravel to several sections of road within the township.
- **MISCELLANEOUS ITEMS**
 - Treasurer Brent Banks informed the board the new fence at the cemetery should be installed within the next couple weeks.
 - Clerk Robert Vinande is researching the technology for remote participants in meetings. Discussion followed.

NEW BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - No discussion.
- **ROADS**
 - No discussion.
- **MISCELLANEOUS ITEMS**
 - Clerk Robert Vinande reviewed the proposed Election Inspectors for the November 5 General Election.
 - A motion was made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to approve the Election Inspectors. **MOTION CARRIED**
 - Clerk Robert Vinande discussed with the board regarding two non-partisan election grants, totaling \$11,000, he would like to apply for. Discussion followed.
 - A motion was made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to approve Clerk Robert Vinande to apply for the grants totaling \$11,000. **MOTION CARRIED**

OTHER:

- Brown City Fire Authority
 - Deputy Supervisor Gene Burgess noted the new fire engine cab and chase has been delivered; fire equipment still needs to be installed; ready for service date yet to be determined. Discussion followed.
- Upcoming Meeting
 - Flynn Township Board Meeting – Tuesday, October 8, 8 p.m.
 - General Election Early Voting – Saturday, October 26 to Sunday, November 3
 - General Election – Tuesday, November 5, 7 a.m. to 8 p.m.
 - Flynn Township Board Meeting – Tuesday, November 12, 7 p.m.

ADJOURNMENT:

- A motion was made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to adjourn the meeting at 9:15 p.m. **MOTION CARRIED**

Commissioner's Report – District 5

City/Village/Townships

AUGUST 20, 2024

Public Comments: PRESENTATION: Chelsea Jensen, Business Operations Manager, Llink Technologies. Ms. Jensen gave an overview of operations in Brown City and future investment in Croswell.

New Business:

FA-113-24 - APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2024 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED AUGUST 13, 2024, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$163,898.45.

FA-115-24 - APPROVES THE PAYMENT OF ADDITIONAL GENERAL FUND BANK ACCOUNT CHECKS CHARGED TO JULY, 2024, AS FOLLOWS: \$640,453.27 ACH PAYMENTS \$608,912.52 CHECKS \$1,249,365.79 TOTAL

FA-116-24 - APPROVES THE PROFESSIONAL COUNSELING CENTER LIFE SKILLS AGREEMENT FOR FISCAL YEAR 2024, AT A COST NOT TO EXCEED \$90,000.00, WITH REIMBURSEMENT OF 75% THROUGH THE STATE OF MICHIGAN, CHILD CARE FUND.

FA-117-24 - APPROVES THE PROJECT AUTHORIZATION FOR FY2021 SECTION 5311 CAPITAL FORMULA GRANTS FOR RURAL AREAS PROGRAMS.

FA-118-24 - AWARDS AND AUTHORIZES MIDCOM RADIO COMMUNICATIONS, INC., THE BID FOR THE PURPOSE OF PURCHASING 120 MOTOROLA MINITOR 7 PAGERS FOR FIRE/EMS, AT A COST NOT TO EXCEED \$49,195.00, WITH FUNDING FROM THE 911 MILLAGE.

FA-119-24 - AUTHORIZES THE CLOSURE TO THE COURTHOUSE OFFICES ON THURSDAY, AUGUST 22, 2024, FROM 11:30 A.M. TO 1:00 P.M., FOR THE PURPOSE OF CONDUCTING THE ANNUAL EMPLOYEE PICNIC.

FA-120-24 - ADOPTS THE SOIL EROSION COMPLAINT/SPECIAL INSPECTION REQUEST FORM, ALONG WITH A FEE INCREASE FROM \$25.00 TO \$75.00.

FA-121-24 - MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER MOODY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AWARDS AND AUTHORIZES BERGER CHEVROLET THE BID, FOR THE PURPOSE OF PURCHASING A 2024 CHEVROLET TAHOE PPV AT A COST NOT TO EXCEED \$53,904.00, FOR IMMEDIATE APPROVAL, WITH FUNDING FROM THE DRUG TASK MILLAGE FUND.

FA-122-24 - AUTHORIZES THE SHERIFF'S OFFICE SEND LAUREN POWERS, MATTHEW OVERPACK AND CHASE VOGRAS, TO DELTA COLLEGE POLICE ACADEMY, FROM AUGUST 19, 2024, THROUGH DECEMBER 13, 2024, AT A COST OF \$24,000.00, EACH FOR A TOTAL COST NOT TO EXCEED (\$72,000.00,) \$48,000.00, WITH REIMBURSEMENT, IF AVAILABLE FROM MCOLES PUBLIC SAFETY ACADEMY ASSISTANCE GRANT PROGRAM, IF GRANT FUNDING IS UNAVAILABLE THEN FUNDING WILL BE FROM THE SHERIFF'S OFFICE BUDGET. (Motion carried with amendments.) Matthew Overpeck is not attending at the time so the final cost is \$48,000not \$72,000.)

FA-123-24 - AWARDS AND AUTHORIZES THE BID TO THE HUMAN DEVELOPMENT COMMISSION (HDC) FOR THE PURPOSE OF THE OVERSIGHT OF THE CDBG HOUSING LOCAL LIVABILITY (CHILL) GRANT ADMINISTRATION, INCLUDING THE PREPARATION, IMPLEMENTATION, REPORTING, COMPLIANCE, ETC., NOT TO EXCEED \$90,000.00, WITH FUNDING FROM THE (CHILL) GRANT.

FA-124-24 - AUTHORIZES PAYMENT TO GREAT LAKES BORING AT A COST NOT TO EXCEED \$20,515.00 AND TO KAPPEL EXCAVATING AT A COST NOT TO EXCEED \$6,515.00, FOR IMMEDIATE APPROVAL FOR THE PURPOSE OF REROUTING THE COURTHOUSE SANITARY LINE HOOKUP, WITH FUNDING FROM GENERAL FUND CONTINGENCY.

SEPTEMBER 3, 2024

New Business:

FA-125-24 - APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2024 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED AUGUST 27, 2024 FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$176,466.93.

FA-127-24 - ADOPTS THE ELECTED ACCRUED LEAVE TIME POLICY.

FA-128-24 - ADOPTS THE 2024 FINAL MILLAGE RATES, AS FOLLOWS:

CO. ROADS 1.9996 LIBRARY 0.1999 SENIORS 0.2500 MED. CONTROL 0.1999 CO. DRUG TASK FORCE 0.4999 CO. PARKS 0.1999 MED. CARE FACILITY 0.1999 911 EMERGENCY 0.1999 VETERANS 0.1999 S.A.V.E. 0.1999 RECYCLE 0.14999

FA-129-24 - APPROVES AGREEMENTS PROVIDED BY SANILAC TRANSPORTATION FOR THE EXTENSION OF FUNDING AND AVAILABILITY OF VEHICLES FOR 2017-0122 P8/R3, 2022- 0130 P6, 2022-0130 P4/R1 AND 2017-0122 P9/R2.

FA-130-24 - AWARDS THE BID FOR COURTHOUSE SECURITY SERVICES TO STT SECURITY SERVICES OF MT. PLEASANT, EFFECTIVE JANUARY 1, 2025. FURTHER, TO RECOMMEND APPROVING A 3-YEAR AGREEMENT WITH STT SECURITY SERVICES AND TO AUTHORIZE THE BOARD CHAIRMAN SIGN THE NECESSARY AGREEMENT.

FA-131-24 - AWARDS AND AUTHORIZES THE PURCHASE OF 12 DELL PRECISION 3680 WORKSTATIONS FOR THE REGISTER OF DEEDS OFFICE AT A COST OF \$1,075.07, EACH, ALONG WITH 12 MICROSOFT OFFICE LICENSES FROM CDWG AT A COST OF \$300.00, EACH, FOR A TOTAL COST NOT TO EXCEED \$22,854.45, WITH FUNDING FROM THE REGISTER OF DEEDS TECHNOLOGY FUND.

FA-132-24 - AUTHORIZES THE 2025 SANILAC COUNTY CHILD CARE FUND BUDGET.

NFA-019-24 - APPROVES AN AGREEMENT PROVIDED BY SANILAC TRANSPORTATION FOR THE EXTENSION OF FUNDING 2022-0130, P7, AND FURTHER AUTHORIZES THE BOARD CHAIRMAN SIGN THE AGREEMENT.

Public Comments:

Tracy Katulski, Fremont Twp. Resident, expressed frustration with the Sanilac County Animal Control Officer regarding an animal neglect issue. Ms. Katulski further offered assistance with training for the officer and staff.

Linda Plodzin-Thurman, Fremont Twp. Resident, urged commissioners to investigate complaints against the Sanilac County Animal Control Officer.

Christine J. Lee, Commissioner – District 5