



TOWNSHIP OF FLYNN
REGULAR MONTHLY BOARD MEETING MINUTES
November 11, 2024

7:00 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

MEMBERS PRESENT: Supervisor Grant Burgess, Clerk Robert Vinande, Treasurer Brent Banks, Trustee Jeff Keesler and Trustee Bob Alexander

MEMBERS ABSENT: None

OTHERS: Assessor Thomas Lupo and Commissioner Christine Lee.

REGULAR AGENDA:

- **PLEDGE OF ALLEGIANCE**
- **ASSESSOR’S REPORT**
 - 2025 Tax Database in process
 - Working on Ag land values for 2025; reviewed the “2024 Agricultural Land Value Map for 2025 Equalization” shared by Assessor Thomas Lupo; discussion followed.
- **COMMISSIONER’S REPORT**
 - Commissioner Christine Lee’s Report is attached starting on page 4 of this document.
- **PUBLIC COMMENT**
 - None
- **APPROVAL OF MINUTES**
 - A motion was made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to approve the October 8th minutes. **MOTION CARRIED**
- **APPROVAL OF TREASURER’S REPORT**
 - A motion was made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to approve October Treasurer’s Report. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP EXPENSES:**
 - A motion was made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to accept the November bills as presented on November 11, 2024 for a total of \$25,518.86. **MOTION CARRIED**

UNFINISHED BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.

- **NATURE CENTER**
 - No discussion.
- **ROADS**
 - No discussion.
- **MISCELLANEOUS ITEMS**
 - November 5 General Election
 - 500 total votes cast for a 77% participation rate; no issues experienced.
 - Clerk Robert Vinande noted the Election Inspector team worked very well together.
 - New VAT equipment was well accepted by those voting.
 - Omard Cemetery
 - Supervisor Grant Burgess noted Glenda Burgess will be taking care of the grass seeding in the spring.
 - Discussed signage for the cemetery; board members desire to have a brick and granite type sign.
 - Final Allocation of ARPA Funds
 - Clerk Robert Vinande discussed the legislation requirement to have all the ARPA funds allocated to projects before EOY 2024.
 - Projects identified by the board follow:
 - Omard Cemetery Signage - \$5,000.00
 - Flynn Senior Center and Grounds Improvement - \$40,897.90
 - Technology for Remote Meetings
 - Supervisor Grant Burgess noted he will be covering the management of and expenses associated with the technology required for remote participation in township meetings.

NEW BUSINESS:

- **SENIOR CENTER / PARK**
 - Discussed the condition of the window screens on the Senior Center. No action to be taken at this time.
- **NATURE CENTER**
 - No discussion.
- **ROADS**
 - No discussion.
- **MISCELLANEOUS ITEMS**
 - EMC Insurance Renewal
 - Clerk Robert Vinande reviewed the proposed renewal amount for the 2025 policy which is \$8,318 (an increase from \$7,904 in 2024). Discussion followed.
 - A motion was made by Treasurer Brent Banks and seconded by Trustee Bob Alexander to accept the renewal amount of \$8,318. **MOTION CARRIED**
 - December Meeting Date
 - Clerk Robert Vinande inquired if the board would like to attend the December Sanilac County MTA meeting being held on December 11 @ Liberty Lanes; discussion followed.
 - A motion was made by Trustee Bob Alexander and seconded by Treasurer Brent Banks to change the December meeting date to December 11th with our meeting to immediately follow the MTA meeting. **MOTION CARRIED**

OTHER:

- Brown City Fire Authority
 - No discussion.

- Upcoming Meetings
 - Sanilac County MTA Christmas Banquet – Wed. December 11 @ Liberty Lanes, Cocktails @ 5 p.m. and Dinner at 6 p.m.
 - Flynn Township Board Meeting – Wednesday, December 11 following MTA meeting.
 - Q4 Flynn Planning Commission Meeting – Thur. December 19 @ 7 p.m., Flynn Senior Center.

ADJOURNMENT:

- A motion was made by Trustee Jeff Keesler and seconded by Trustee Bob Alexander to adjourn the meeting at 8:10 p.m. **MOTION CARRIED**

Commissioner's Report – District 5

City/Village/Townships

October 15, 2024

Public Comments:

PRESENTATIONS: • Shannon Kreger, Sanilac County Department of Veteran's Affairs Director, presented the 2023 Annual Report.

General Resolutions: 2024 SANILAC COUNTY APPORTIONMENT REPORT RESOLUTION

New Business:

FA-150-24 - APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2024 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED OCTOBER 8, 2024, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$158,582.55.

FA-152-24 - APPROVES THE PAYMENT OF ADDITIONAL GENERAL FUND BANK ACCOUNT CHECKS CHARGED TO SEPTEMBER, 2024, \$2,502,879.82 ACH PAYMENTS, \$311,488.30 CHECKS, \$2,814,368.12 TOTAL FA-153-24 - AUTHORIZES THE POSTING AND FILLING OF THE DEPUTY REGISTER OF DEEDS POSITION AT A PAYGRADE 3, STEP 1.

REFER FA-154-24 AND FA-155-24 TO THE NOVEMBER 19, 2024 SANILAC COUNTY BOARD OF COMMISSIONER MEETING.

FA-156-24 - AUTHORIZES THE DISPOSAL OF A 2006 FORD RANGER, VIN NUMBER ENDING IN 54750, A 175 2013 DODGE CARAVAN, VIN NUMBER ENDING IN 08944 AND A 2009 FORD PICKUP, VIN NUMBER ENDING IN 71292, AT ALBRECHT AUCTION OF VASSAR, MI, WITH ALL PROCEEDS OF THE SALES TO BE DEPOSITED INTO THE MOTOR POOL FUND.

FA-157-24 - APPROVES A NON-EXPIRING AGREEMENT FOR CONTRACTUAL LAW ENFORCEMENT SERVICES BETWEEN THE VILLAGE OF FORESTVILLE AND THE SANILAC COUNTY SHERIFF'S OFFICE.

FA-158-24 - APPROVES AN AGREEMENT BETWEEN SANILAC COUNTY ROAD COMMISSION AND THE SANILAC COUNTY PARKS FOR THE PURPOSE OF INSTALLING, GALVANIZED GUARDRAILS, FLARED END SHOES AND POST AT A COST NOT TO EXCEED \$8,869.36, FOR IMMEDIATE APPROVAL, WITH FUNDING FROM THE PARKS MILLAGE.

FA-159-24 - APPROVES THE PROPOSAL FROM BOLLE CONTRACTING, OF CLARE, MI, FOR THE PURPOSE OF REMOVING TWO (2) HOMES AT 24 AND 36 MORSE STREET, IN THE CITY OF SANDUSKY, TO CREATE ADDITIONAL PARKING SPACE, AT A COST NOT TO EXCEED \$78,100, FOR IMMEDIATE APPROVAL, WITH FUNDING TO BE REIMBURSED BY THE STATE LAND BANK AND TO FURTHER AUTHORIZE SAMANTHA SCHNETTLER, SANILAC COUNTY ECONOMIC DEVELOPMENT DIRECTOR SIGN THE AGREEMENT.

FA-160-24 – AUTHORIZES PAYMENT TO LAKESHORE IMPROVEMENTS IN AN AMOUNT NOT TO EXCEED \$13,026.50, FOR THE PURPOSE OF REMOVAL AND INSTALLATION OF A WATER HEATER AT THE SANILAC COUNTY HEALTH DEPARTMENT.

NFA-021-24 – ACCEPTS THE VETERANS AFFAIRS 2023 ANNUAL REPORT, AS PRESENTED.

Christine J. Lee, Commissioner – District 5