



TOWNSHIP OF FLYNN
REGULAR MONTHLY BOARD MEETING MINUTES
February 10, 2026

7:00 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

MEMBERS PRESENT: Supervisor Grant Burgess, Clerk Robert Vinande, Treasurer Brent Banks and Trustee Jeff Keesler

MEMBERS ABSENT: Trustee Bob Alexander

OTHERS: Assessor Connie Lipka and Deputy Supervisor Gene Burgess

REGULAR AGENDA:

- **COMMISSIONER’S REPORT**
 - Commissioner Christine Lee’s report was received by e-Mail. No discussion.
- **ASSESSOR’S UPDATE**
 - Assessor Connie Lipka reviewed the recent Board of Review training and composition of the BOR. Discussion followed.
 - BOR members who took the training: Jack McPhail, Mike Pihaylic and Aaron Banks.
 - BOR members must be electors of the township—meaning they must be 18 years old and at least 2/3 of the members must be property taxpayers (source: slide 25 from the training).
 - Assessor Connie Lipka updated the board regarding construction assessments being conducted.
- **PUBLIC COMMENT**
 - None
- **APPROVAL OF MINUTES**
 - A motion made by Treasurer Brent Banks and seconded by Trustee Jeff Keesler to approve the January 5, 2026 minutes. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP TREASURER’S BALANCE SHEET**
 - No report
- **APPROVAL OF TOWNSHIP EXPENSES:**
 - A motion made by Trustee Jeff Keesler and seconded by Treasurer Brent Banks to accept the bills as presented on February 10, 2026 for a total of \$2,787.80. **MOTION CARRIED**

UNFINISHED BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - No discussion.
- **ROADS**
 - No discussion.
- **MISCELLANEOUS ITEMS**
 - No discussion.

NEW BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - No discussion.
- **ROAD**
 - 2026 Brine Contract
 - Clerk Robert Vinande reviewed the proposal for brine application from Wilkinson for .20 cents per gallon (up from .195 in 2025). Discussion followed.
 - A motion made by Treasurer Brent Banks and seconded by Trustee Jeff Keesler to accept the agreement for brine from Wilkinson at .20 centers per gallon. **MOTION CARRIED**
- **MISCELLANEOUS ITEMS**
 - 2025-2026 Budget Review
 - Clerk Robert Vinande reviewed the status of the current year’s budget. Discussion followed.
 - 2025-2026 Budget Adjustments
 - Clerk Robert Vinande reviewed the budget line item requiring an adjustment. Discussion followed.
 - A motion made by Treasurer Brent Banks and seconded by Trustee Jeff Keesler to adjust the 2025-2026 “Cemetery” and “Board of Review” Budget Line Items by reducing the “Building/Grounds/Park” line item by \$5,000., reducing the “Township Supplies” line item by \$200., reducing the “Office Supplies” line item by \$1,000. and increasing the “Cemetery” line item by \$5,200. and the “Board of Review” by \$1,000. **MOTION CARRIED**
 - 2026-2027 Draft Budget
 - Clerk Robert Vinande reviewed the proposed 2026-2027 Budget. The 2026-2027 Budget Hearing meeting is scheduled for Tuesday, March 10, 2026 @ 7 p.m.
 - PA-116 Application
 - Clerk Robert Vinande reviewed the PA-116 application from Geert and Gertie Van Den Goor for parcel 76-100-014-200-010-00 to be approved as documented.
 - A motion made by Treasurer Brent Banks and seconded by Trustee Jeff Keesler to approve the PA-116 application as presented. **MOTION CARRIED**

OTHER:

- Brown City Fire Authority
 - Deputy Supervisor Gene Burgess updated the board on the status of the new Fire Authority firetruck currently being assembled. The delivery is expected soon.
- Upcoming Meetings:
 - Sr. Ctr. Restroom Remodel Timeline – February 16 to April 13, 2026
 - Board of Review Organizational Meeting – Tuesday, March 3, 2026 @ 4 p.m.
 - 2026-2027 Budget Hearing – Tuesday, March 10, 2026 @ 7 p.m.
 - March Board Meeting – Tuesday, March 10, 2026 @ 7:15 p.m.
 - March Board of Review – Wednesday, March 11, 2026 @ 3 p.m. to 9 p.m.
 - March Board of Review – Thursday, March 12, 2026 @ 9 a.m. to 3 p.m.

ADJOURNMENT:

- A motion was made by Trustee Jeff Keesler and seconded by Clerk Robert Vinande to adjourn the meeting @ 8:05 p.m. **MOTION CARRIED**