



TOWNSHIP OF FLYNN
ANNUAL BUDGET HEARING MINUTES
REGULAR MONTHLY BOARD MEETING MINUTES
March 10, 2026

7:00 P.M. – Fiscal Year (FY) 2026-2027 Budget Hearing at the Flynn Township Senior Center

7:15 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

MEMBERS PRESENT: Supervisor Grant Burgess, Clerk Robert Vinande, Treasurer Brent Banks and Trustee Jeff Keesler

MEMBERS ABSENT: Trustee Bob Alexander

OTHERS: Deputy Supervisor Gene Burgess and Commissioner Christine Lee

2026-2027 BUDGET HEARING AGENDA:

- **PLEDGE OF ALLEGIANCE**
- **FY 2026-2027 BUDGET MEETING CALLED TO ORDER BY** Supervisor Grant Burgess at 7:00 p.m.
- **FY 2026-2027 Budget Hearing**
 - Clerk Robert Vinande reviewed the following:
 - Current Levied Millage
 - Current Flynn Township Taxable Value is \$41,114,821.00
 - Operating Millage 0.7573%, \$31,136.25
 - Road Millage 1.5%, \$61,672.23
 - Proposed Budget for FY 2026-2027
 - Proposed non-officer’s compensation
 - Proposed resolutions to establish township officer’s salaries
 - A motion made by Treasurer Brent Banks and seconded by Trustee Jeff Keesler to accept the Proposed FY 2026-2027 Budget as presented on March 10th. **MOTION CARRIED**
 - A motion made by Treasurer Brent Banks and seconded by Clerk Robert Vinande to establish the Deputy Treasurer compensation at \$1,500 per year, Deputy Clerk compensation at \$1,500 per year and Sr. Center Custodian at \$350 quarterly. **MOTION CARRIED**
 - A motion made by Treasurer Brent Banks and seconded by Trustee Jeff Keesler to accept the resolutions to Establish Township Officers Salary; the motion was accepted and the resolutions received 4 Aye, 0 No. Supervisor Burgess noted the **RESOLUTION IS ADOPTED**.
 - The approved FY 2026-2027 Budget and resolutions to establish township officer’s salaries for Flynn Township are available for review by appointment; contact Clerk Robert Vinande for a copy and/or an appointment to review them.
- A motion made by Treasurer Brent Banks and seconded by Trustee Jeff Keesler to close the 2026-2027 Budget Hearing. **MOTION CARRIED**

REGULAR AGENDA:

- **REGULAR MONTHLY MEETING CALLED TO ORDER BY** Supervisor Grant Burgess at 7:15 p.m.
- **ASSESSOR UPDATE:**
 - None
- **COMMISSIONER'S REPORT**
 - Commissioner Christine Lee provided an update on current activities of the Board of Commissioners. Discussion followed.
- **PUBLIC COMMENT**
 - Stephen Williams inquired of the board what is required to obtain permission to operate a home business in the township which requires him to have a 07-FFL Manufacturing License. Discussion followed.
- **APPROVAL OF MINUTES**
 - A motion made by Trustee Jeff Keesler and seconded by Treasurer Brent Banks to approve the Feb. 10, 2026 minutes. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP TREASURER'S REPORT**
 - A motion made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to approve the March Treasurer's Report. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP EXPENSES:**
 - A motion made by Trustee Jeff Keesler and seconded by Treasurer Brent Banks to accept the March bills as presented on March 10, 2026 for a total of \$31,685.09 + Board of Review expenses. **MOTION CARRIED**

UNFINISHED BUSINESS:

- **SENIOR CENTER / PARK**
 - Senior Center Restroom Remodel
 - Clerk Robert Vinande noted Integrity Builders are making good progress on the remodel. Discussion followed.
- **NATURE CENTER**
 - No discussion.
- **ROADS**
 - No discussion.
- **MISCELLANEOUS ITEMS**
 - Senior Center Food Service License
 - Clerk Robert Vinande sent the cancellation notice for the Senior Center Food Service License to the Sanilac County Health Department (Sarah Hurren, Inspector). The license is not required, per the Inspector, as food is not prepared on-site.

NEW BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - No discussion.
- **ROADS**
 - No discussion.
- **MISCELLANEOUS ITEMS**
 - Agreement for Election Services with Sanilac County
 - Clerk Robert Vinande shared with the board a copy of the agreement entered into with the County Clerk to participate in the 2026 Early Voting period in August and November. Discussion followed.
 - Brown City Fire Authority Cost Allocation for 2026
 - Clerk Robert Vinande shared with the board the preliminary cost to Flynn Township for 2026 fire department coverage. Discussion followed.

OTHER:

- **BROWN CITY FIRE AUTHORITY**
 - Deputy Supervisor Gene Burgess communicated to the board that the Fire Authority agreement with the City of Brown City, over water usage charges, still remains unresolved. Discussion followed.
 - Deputy Supervisor Gene Burgess noted the new firetruck is to be delivered in June 2026. Discussion followed.
- **UPCOMING MEETINGS**
 - Sr. Ctr. Restroom Remodel Timeline – February 16 to April 13, 2026
 - April Board Meeting – Tuesday, April 14, 2026 @ 7:00 p.m.
 - Planning Commission Meeting – Thursday, April 16 @ 7:00 p.m.

ADJOURNMENT:

- A motion was made by Trustee Jeff Keesler and seconded by Treasurer Brent Banks to adjourn the meeting at 8:15 p.m.
MOTION CARRIED