



**TOWNSHIP OF FLYNN**  
**REGULAR MONTHLY BOARD MEETING MINUTES**  
**May 12, 2026**

8:00 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

**MEMBERS PRESENT:** Supervisor Grant Burgess, Clerk Robert Vinande, Treasurer Brent Banks and Trustee Bob Alexander

**MEMBERS ABSENT:** Trustee Jeff Keesler

**OTHERS:** Deputy Supervisor Gene Burgess and Assessor Connie Lipka

**REGULAR AGENDA:**

- **REGULAR MONTHLY MEETING CALLED TO ORDER BY** Supervisor Grant Burgess at 7:00 p.m.
- **ASSESSOR UPDATE:**
  - Assessor Connie Lipka reviewed her activities since the last update. Discussion followed.
  - Treasurer Brent Banks and Assessor Connie Lipka discussed working together to print the summer tax bills in-house vs. having the county print them. Discussion followed.
  - Assessor Connie Lipka reviewed the April 29 variance she received from the Planning Commission (as granted to Robert Shadley for a driveway to ag land to be constructed at 5759 Bailey Road) regarding a road frontage length request that does not meet the minimum requirements. Discussion followed.
- **COMMISSIONER’S REPORT**
  - None
- **PUBLIC COMMENT**
  - None
- **APPROVAL OF MINUTES**
  - A motion made by Trustee Bob Alexander and seconded by Treasurer Brent Banks to approve the April 14, 2026 and April 15, 2026 minutes. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP TREASURER’S REPORT**
  - A motion made by Clerk Robert Vinande and seconded by Trustee Bob Alexander to approve the May Treasurer’s Report. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP EXPENSES:**
  - A motion made by Treasurer Brent Banks and seconded by Trustee Bob Alexander to accept the May bills as presented on May 12, 2026 for a total of \$6,075.07. **MOTION CARRIED**

## UNFINISHED BUSINESS:

- **SENIOR CENTER / PARK**
  - No discussion.
- **NATURE CENTER**
  - No discussion.
- **ROADS**
  - No discussion.
- **MISCELLANEOUS ITEMS**
  - AED Refreshed
    - Clerk Robert Vinande noted the battery and pads have been replaced in the AED device in the Senior Center. Discussion followed.
  - ARPA Account
    - Treasurer Brent Banks reviewed the projects funded by the ARPA grant and Clerk Robert Vinande noted the funds have been fully used. Discussion followed.
  - Assessor Contract Renewal
    - A motion made by Clerk Robert Vinande and seconded by Treasurer Brent Banks to approve the proposed Assessor Contract for a period of three years with Connie Lipka. **MOTION CARRIED**
  - 2026 Scrap Tire Recycling Event
    - Clerk Robert Vinande noted the grant application is still pending with the SOM and currently the Sanilac County Jail Crew is not available to assist in loading the tires as there currently aren't enough qualified inmates to staff the crew. Discussion followed.

## NEW BUSINESS:

- **SENIOR CENTER / PARK**
  - Senior Center Microwave
    - A motion made by Treasurer Brent Banks and seconded by Trustee Bob Alexander to replace the microwave in the Senior Center kitchen. **MOTION CARRIED**
- **NATURE CENTER**
  - No discussion.
- **ROADS**
  - Supervisor Grant Burgess reviewed the timing of applying road gravel and brine given the condition of the roads and the work which continues by the Road Commission to get them in better shape. Discussion followed.
- **MISCELLANEOUS ITEMS**
  - December Township Board Meeting and December MTA Meeting
    - A motion made by Clerk Robert Vinande and seconded by Treasurer Brent Banks to move the December 8 Township Board Meeting to December 9 following the Annual MTA Meeting. **MOTION CARRIED**
  - SOM Safety Grant
    - Clerk Robert Vinande reviewed the Safety Grant received for a total of \$2,800 from the SOM based on the crime statistics as compiled for the years 2022, 2023 and 2024. Discussion followed.

- Resignation of Trustee
  - Supervisor Grant Burgess informed the board of Trustee Jeff Keesler's resignation from the township effective immediately. Discussion followed.

**OTHER:**

- **BROWN CITY FIRE AUTHORITY**
  - Deputy Supervisor Gene Burgess communicated to the board that the Fire Authority agreement with the City of Brown City, over water usage charges, still remains unresolved. Discussion followed.
  - Deputy Supervisor Gene Burgess noted the new firetruck is on schedule to be delivered in June. Discussion followed.
- **UPCOMING MEETINGS**
  - May Board Meeting – Tuesday, June 9, 2026 @ 8:00 p.m.
  - Q2 Planning Commission Meeting – Thursday, June 25, 2026 @ 7:00 p.m.

**ADJOURNMENT:**

- A motion was made by Clerk Robert Vinande and seconded by Treasurer Bob Alexander to adjourn the meeting at 9:20 p.m. **MOTION CARRIED**