



TOWNSHIP OF FLYNN
REGULAR MONTHLY BOARD MEETING MINUTES
October 12, 2021

8:00 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

MEMBERS PRESENT: Supervisor Grant Burgess, Clerk Rob Vinande, Treasurer Brent Banks, Trustee Bob Alexander, Trustee Jeff Keesler

MEMBERS ABSENT: None

GUESTS: Deputy Supervisor Gene Burgess, Assessor Thomas Lupo, District 4 Commissioner Roger Ballard, Deputy Treasurer Tracy Banks, Deputy Clerk Katherine Wilson, Carol Vinande, Brent Shaw (Shaw, Franzel & Kursinsky, PLLC), Joe Falk (SEMCO Energy), Tim Lubbers (SEMCO Energy), Amy Howison (SEMCO Energy)

REGULAR AGENDA:

- **PLEDGE OF ALLEGIANCE**
- **MEETING CALLED TO ORDER BY** Supervisor Grant Burgess
- **ASSESSOR’S REPORT**
 - December Board of Review (BOR) will be held Tuesday, Dec. 14 @ 9 a.m. at the Senior Center
 - Discussed Poverty Exemption Limits for property taxes; changes are being made at both the federal and state level. Details will be discussed at a future meeting when more details are known.
- **COMMISSIONER’S REPORT**
 - Commissioner Ballard’s Report attached as pages 4 and 5 of this document.
- **FINANCIAL AUDIT REVIEW**
 - Brent Shaw (Shaw, Franzel & Kursinsky, PLLC) reviewed the Audit Report for the Year-Ending March 31, 2021. A clean report was given with no issues reported.
- **SEMCO ENERGY FRANCHISE PROPOSAL**
 - Joe Falk (SEMCO Energy), Tim Lubbers (SEMCO Energy) and Amy Howison (SEMCO Energy) reviewed the details of the Flynn Township SEMCO Franchise Proposal.
 - A motion made by Treasurer Brent Banks and seconded by Clerk Robert Vinande to accept the Flynn Township SEMCO Franchise Proposal. **MOTION CARRIED**
- **PUBLIC COMMENT:**
 - None

- **APPROVAL OF MINUTES**

- A motion made by Treasurer Brent Banks seconded by Trustee Jeff Keesler to approve the September 14th minutes as presented. **MOTION CARRIED**

- **APPROVAL OF TOWNSHIP EXPENSES:**

- A motion made by Trustee Jeff Keesler and seconded by Trustee Bob Alexander to approve the new bills as presented for a total of \$40,654.23 on October 12th. **MOTION CARRIED**

- **APPROVAL OF TOWNSHIP TREASURER'S REPORT**

- A motion made by Trustee Jeff Keesler and seconded by Trustee Bob Alexander to accept the Treasurer's Balance Sheet as presented on October 12th. **MOTION CARRIED**

UNFINISHED BUSINESS:

- **SENIOR CENTER / PARK**

- No discussion.

- **NATURE CENTER**

- No discussion.

- **ROADS**

- Board signed the "Township Agreement for Improvements on Local Roads" and Clerk Robert Vinande will submit it to the Sanilac County Road Commission.
- Discussed progress being made on the approaches from paved roads to corresponding gravel roads and the need to lengthen the slopes. The county is aware of the situation and taking action.

NEW BUSINESS:

- **ROADS**

- Discussed the need to mow the roadsides again.
 - A motion made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to request the county mow the roadsides for a total of \$1,357.00. **MOTION CARRIED**

- **CLERK'S ITEMS**

- Clerk Robert Vinande updated the board regarding the American Rescue Plan (ARP) / Covid-19 Relief Funding
 - 50% of the funds will be received in the next couple days with the other 50% being received in 2022.
 - Discussed the creation of a new savings account at TCB to hold the funds until projects are identified and funds spent.
 - A motion made by Clerk Robert Vinande and seconded by Treasurer Brent Banks to create a new savings account at TCB to hold the ARPA funds until such time as we utilize the funds for qualifying activities. **MOTION CARRIED**
 - The initial MI Treasury reporting deadline on use of the funds has been moved to April 30, 2022.
 - Activities continue in determining what type of projects are allowed to utilize the funds. Clerk Robert Vinande will be attending a working session between Sanilac County and iParameters (consultants hired by the county) for purpose of ARPA oversight and compliance services.
- Solar Farm Ordinance
 - Clerk Robert Vinande to seek legal review of the draft Solar Farm Ordinance and present next steps at the Nov. 9 board meeting.
- Reviewed Omard Cemetery Purchases/Payments for May 31, 2016 to Current; all payments are current.

ADJOURNMENT: A motion was made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to adjourn the meeting. **MOTION CARRIED**

NEXT MEETING: The next Flynn Township Board Meeting will be held on Tuesday, November 9th, 2021 @ 7:00 p.m. at the Flynn Township Senior Center.

COMMISSIONER'S REPORT – DISTRICT 4
ROGER C. BALLARD
CITY / VILLAGE / TOWNSHIPS REPORT

October 11, 2021

September 21, 2021

Tabled a draft of a resolution in support of “Medical Autonomy” by which Sanilac County “shall not require or mandate to any employee, prospective employee, contractors or employers, any form of vaccine, similar medical intervention or medical test for disease as a general condition of employment.” This will be addressed at tomorrow’s (Oct. 5) meeting.

Authorized the Medical Care Facility (MCF) Administrator/Controller to submit an amended quarter one 941 federal tax return to claim an employee retention tax credit (ERTC). The calculation for the ERTC is to be reviewed by an independent auditing firm to ensure the reimbursement is not a duplicate of other reimbursements. If authorized, all ERTC funds are to be held in escrow for a period of three years from the date of receipt. In addition, the MCF is to solicit proposals to conduct an operational audit of the Facility with funding from the MCF budget and results presented to the Sanilac County B.O.C.

Authorized immediate implementation for fiscal year 2022 for the Community Corrections Grant Program, effective October 1, 2021 to partner with the Alcohol Information and Counseling Center (AICC) of Lapeer County.

Approved an addition to the San. Co. Forester Maintenance Garage and roof replacement on a storage building not to exceed \$24,600.00.

Awarded bid to “My Bat Guy” to provide bat exclusion and sealing at the County Courthouse at a cost not to exceed \$10,785.00

October 5, 2021

Appointed Lynda Graves-Republican Party Representative and Loraine Reish-Democratic Representative, to the Board of Canvassers for 4 year terms expiring 10/31/25

Adopted a resolution in support of “Medical Autonomy” whereas Sanilac County shall not require or mandate to any employee, prospective employee, contractor or employers any form of vaccine, similar medical intervention or medical test for disease as a general condition of employment.

Authorized Thumb Radio In. to repair/replace critical equipment at several communication tower locations at a cost not to exceed \$13,884.00, funding from the 911 millage.

Authorized for immediate approval from MidCom Radio Communications the purchase of 120 Unication Pagers for Fire/EMS at a cost not to exceed \$39,105.00, funding from 911 millage.

Authorized the disposal of 2 Sheriff Dept. vehicles through Albrecht Auction Service of Vassar with proceeds to go to the Sheriff Dept. vehicle budget line.

Awarded the bid for court house security services to STT Security Services of Mt. Pleasant effective 1-1-2022.

Authorize payment of \$4,922.82 to SEMCO Energy for tap-in to natural gas for Lexington Park, funding from Parks Millage. Park will also be connecting to the Municipal Water Supply in the near future.

Authorized bid to iParametrics for purpose of ARPA oversight and compliance services.

Authorized transferring remaining funding for part time court baliff positions back to the Sheriff Department.

Roger C. Ballard
Commissioner-District 4
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