



**TOWNSHIP OF FLYNN**  
**REGULAR MONTHLY BOARD MEETING MINUTES**  
September 14, 2021

8:00 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

**MEMBERS PRESENT:** Supervisor Grant Burgess, Clerk Rob Vinande, Treasurer Brent Banks, Trustee Bob Alexander, Trustee Jeff Keesler

**MEMBERS ABSENT:** None

**GUESTS:** Deputy Treasurer Tracy Banks, Deputy Supervisor Gene Burgess, Assessor Thomas Lupo, District 4 Commissioner Roger Ballard, Ag Field Representative Cole Wood (from Congresswoman Lisa McClain’s office)

**REGULAR AGENDA:**

- **PLEDGE OF ALLEGIANCE**
- **MEETING CALLED TO ORDER BY** Supervisor Grant Burgess
- **ASSESSOR’S REPORT**
  - Reviewed new Poverty Exemption Limits for property taxes.
  - Working on the 2022 database.
- **COMMISSIONER’S REPORT**
  - Commissioner Ballard’s Report attached as page 4 of this document.
- **PUBLIC COMMENT:**
  - Ag Field Representative Cole Wood, from US Representative Lisa McClain’s office, discussed the following:
    - Infrastructure Bills currently being addressed by the US Congress
    - Next Generation Fuels Act (HR 5089) was introduced in the US House of Representatives on August 27, 2021; it seeks to establish a high-octane, low-carbon fuel standard.
- **APPROVAL OF MINUTES**
  - A motion made by Treasurer Brent Banks seconded by Trustee Bob Alexander to approve the August 10th minutes as presented. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP EXPENSES:**
  - A motion made by Trustee Jeff Keesler and seconded by Trustee Bob Alexander to approve the August bills as presented for a total of \$1,401.25. **MOTION CARRIED**

- **APPROVAL OF TOWNSHIP TREASURER’S REPORT**

- A motion made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to accept the Treasurer’s Balance Sheet as presented on August 10th. **MOTION CARRIED**

**UNFINISHED BUSINESS:**

- **SENIOR CENTER / PARK**

- No discussion.

- **NATURE CENTER**

- No discussion.

- **ROADS**

- Board signed the “Township Agreement for Improvements on Local Roads” and Clerk Robert Vinande will submit it to the Sanilac County Road Commission.

**NEW BUSINESS:**

- **ROADS**

- Discussed approaches from paved roads to corresponding gravel roads and the need to lengthen the slope. Topic tabled at this time.

- **SUPERVISOR’S ITEMS**

- Discussed use of Non-Residential buildings for Residential use and the need for enforcement across the board for acquisition of appropriate permits and inspections.

- **CLERK’S ITEMS**

- Review Budget / Actual Spend
  - Clerk Robert Vinande reviewed / discussed a “Budget vs. Actual Spend Report” with the Township Board
  - Clerk Robert Vinande will generate the “Budget vs. Actual Spend Report” for the Township Board to review on the first month of each quarter
- Discussed the 2021 Flynn Township Financial Audit to be conducted on Thursday, September 16
- Request for Grant of Franchise to SEMCO Energy
  - Discussed request and need for additional information regarding:
    - Specific Plans for Flynn Township
    - Timeline for the Flynn Township plans
    - Clarification of “Section 5. Franchise Not Exclusive”
  - Request tabled until the additional information above is obtained and reviewed by the board.
- Clerk Robert Vinande updated the board regarding the American Rescue Plan (ARP) / Covid-19 Relief Funding
- Solar Farm Ordinance
  - Discussed the “Flynn Township Solar Farms” Ordinance originally proposed in 2017 and never completed.
  - Clerk Robert Vinande to update the draft of the ordinance and submit to Planning Commission Chairman Clifford Keesler for consideration at the September 23, 2021 Planning Commission meeting.
- Farmland Development Rights Agreements (PA116)
  - Discussed report received by Clerk Robert Vinande from the Department of Agriculture and Rural Development of PA116 agreements. Clerk Robert Vinande to keep the report on file.
- Upgrade of Quickbooks, Implementation of Quickbooks Payroll, New Hardware
  - A motion made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to purchase new hardware and upgrade the Quickbooks software for the Township Clerk and Township Treasurer. **MOTION CARRIED**

- 2022 Scrap Tire Recycling Grant
  - Clerk Robert Vinande will be notified when the application process is open for 2022.
- Omard Cemetery Rates
  - Board reviewed the current rates for cemetery plots. A motion made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to establish the rate of \$300.00 for a Flynn Township resident and \$500.00 for a non-resident per grave effective January 1, 2022. **MOTION CARRIED**

**ADJOURNMENT:** A motion was made by Trustee Bob Alexander and seconded by Clerk Robert Vinande to adjourn the meeting. **MOTION CARRIED**

**NEXT MEETING:** The next Flynn Township Board Meeting will be held on Tuesday, October 12, 2021 @ 8:00 p.m. at the Flynn Township Senior Center.

COMMISSIONER'S REPORT – DISTRICT 4  
ROGER C. BALLARD  
CITY / VILLAGE / TOWNSHIPS REPORT

September 13, 2021

September 7, 2021

Approved Carl Osentoski's appointment as the County liaison for the Brownfield Assessment Grant. Sanilac Co. received funding for the cleanup of 18 acres of Dott Industries site.

Approved the Professional Counseling Center Life Skill Agreement for fiscal year 2022 not to exceed \$90,000.00

Approved the Sanilac Transportation Bus and Facilities Formula Program, a requirement for their Federal funding.

Approved the Sanilac County News as the "Paper of Record"

Approved Recycle Building project change order for additional downspouts not to exceed \$2,475.00.

Authorized amendment of Sheriff Dept. cargo trailer bid from \$5,600.00 to \$6,707.00.

Approved Sanilac County Medical Care Facility Application for Employee Retention Tax Credit (ERTC).

Roger C. Ballard  
Commissioner-District 4  
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