



TOWNSHIP OF FLYNN
REGULAR MONTHLY BOARD MEETING MINUTES
March 15, 2022

7:00 P.M. – Fiscal Year (FY) 2022-2023 Budget Hearing at the Flynn Township Senior Center

7:20 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

MEMBERS PRESENT: Supervisor Grant Burgess, Clerk Robert Vinande, Treasurer Brent Banks, Trustee Jeff Keesler

MEMBERS ABSENT: Trustee Bob Alexander

GUESTS: Deputy Supervisor Gene Burgess, District 4 Commissioner Roger Ballard

REGULAR AGENDA:

- **PLEDGE OF ALLEGIANCE**
- **FY 2022-2023 BUDGET MEETING CALLED TO ORDER BY** Supervisor Grant Burgess at 7:00 p.m.
- **FY 2022-2023 Budget Hearing**
 - Clerk Robert Vinande reviewed the following:
 - Current Levied Millage
 - Current Flynn Township Taxable Value is \$34,249,445.00
 - Operating Millage 0.763%, \$26,132.33
 - Road Millage 0.9928%, \$34,002.85
 - “Revenue Sharing 101” and the 2020 Census impact on the proposed budget
 - Proposed Budget for FY 2022-2023
 - A motion made by Treasurer Brent Banks and seconded by Trustee Jeff Keesler to accept the Proposed FY 2022-2023 Budget as presented on March 15th. **MOTION CARRIED**
 - The Approved FY 2022-2023 Budget for Flynn Township is available for review by appointment; contact Clerk Robert Vinande for an appointment.
- **REGULAR BOARD MEETING CALLED TO ORDER BY** Supervisor Grant Burgess at 7:20 p.m.
- **ASSESSOR’S REPORT**
 - Supervisor Grant Burgess summarized the March Board of Review (BOR) Meetings in absence of Thomas Lupo (Assessor); fifteen requests were handled by the BOR either in person or by mail-in requests.
- **COMMISSIONER’S REPORT**
 - Commissioner Ballard’s Report is attached starting on page 4 of this document.

- **PUBLIC COMMENT**

- None

- **APPROVAL OF MINUTES**

- A motion made by Trustee Jeff Keesler seconded by Treasurer Brent Banks to approve the February 15th minutes as presented. **MOTION CARRIED**

- **APPROVAL OF TOWNSHIP TREASURER'S REPORT**

- A motion made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to accept the Treasurer's Balance Sheet as presented on March 15th. **MOTION CARRIED**

- **APPROVAL OF TOWNSHIP EXPENSES:**

- A motion made by Trustee Jeff Keesler and seconded by Treasurer Brent Banks to accept the March bills as presented for a total of \$20,803.97 on March 15th. **MOTION CARRIED**

UNFINISHED BUSINESS:

- **SENIOR CENTER / PARK**

- No discussion.

- **NATURE CENTER**

- Deputy Clerk Gene Burgess gave the board an overview of the small group discussions:
 - A representative met with the County Prosecuting Attorney to understand what level of enforcement the existing Nature Center Ordinances provide against individuals/groups violating them. The Sheriff's Department is also on board with enforcement of the ordinances when called upon to do so.
 - The only entrance into and out of the Nature Center will be the one on Peck Road. A turnaround at the end of the trail by the current Baldwin Road exit will be constructed so vehicles have a way to turn around.
 - DNR resources have been contacted to provide input regarding projects that would be beneficial for the center to pursue.

- **ROADS**

- No discussion

- **CLERK'S ITEMS**

- Omard Cemetery Records
 - Clerk Robert Vinande subscribed to the online Crypt Keeper software for use in documenting the Omard Cemetery details (lot/gravesite ownership, burial records, deed management, ...).
 - Work continues to gather and enter information into the system.
- 2022 Scrap Tire Cleanup Grant
 - The township grant application was approved for two semi-trailers (\$4,000 grant).
 - The 2022 Scrap Tire Cleanup will be held Wednesday, July 13 from 8 a.m. to Noon in the parking lot at the Flynn Township Senior Center.
- 5-Year Recreation Plan
 - No further updates have been made to the 5-Year Recreation Plan; Clerk Robert Vinande will have an updated plan ready for review at the April meeting.
- American Rescue Plan (ARPA) / Covid-19 Relief Funding
 - Clerk Robert Vinande updated the board regarding the American Rescue Plan (ARPA) / Covid-19 Relief Funding and the steps being taken to meet the first reporting deadline of April 30, 2022.

NEW BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - Supervisor Grant Burgess noted the gates will be locked shortly due to the condition of the roads within the center and the need for them to dry out before opening the Peck Road entrance back up.
- **ROADS**
 - Supervisor Grant Burgess updated the board regarding work taking place by the Road Commission to address some sections of road currently in bad shape from spring thaw.
- **CLERK'S ITEMS**
 - 2022 Elections
 - All Registered Voters in Sanilac County will receive a new Voter Information Card in the mail; this is a result of changes to districts made by the Michigan Independent Citizens Redistricting Commission. Clerk Robert Vinande will place updates on the township facebook page and website regarding the mailing to minimize the “voter fraud rumor mill”.

ADJOURNMENT: A motion was made by Trustee Jeff Keesler and seconded by Treasurer Brent Banks to adjourn the meeting. **MOTION CARRIED**

NEXT MEETINGS:

- **Flynn Township Board Meeting** will be held on Tuesday, April 12th, 2022 at 7:00 p.m. at the Flynn Township Senior Center.

COMMISSIONER'S REPORT – DISTRICT 4
ROGER C. BALLARD
CITY / VILLAGE / TOWNSHIPS REPORT

March 1, 2022

Authorized Sheriff's Dept. to purchase a Guardian Property Room Expander 5 along with a property and evidence packaging system from CPI Guardian not to exceed \$22,980.00 with funding from the inmate commissary fund.

Authorized a 1 year renewal of the RAVE Mobile Safety annual Smart 911 license fee not to exceed \$5,350.00, funding from the 911 millage.

Authorized replacement of critical communications equipment by Thumb Radio at a cost not to exceed \$2,480.00, funding from 911 millage.

Approved a contract with Boom's Construction to prepare an architectural schematic of the proposed Animal Control Shelter at a cost not to exceed \$12,000.00, funding from Buildings and Grounds Budget.

Special meeting of the Sanilac Co. B.O.C. Wed. March 9 at 9 a.m. for Health Dimensions Group (HDG) review of their final report on the Sanilac County Medical Care Facility.

Appointments made;

Community Mental Health:

3 year terms expiring 3/31/25-Robin Gorringer, William Grey, John Groustra.

Partial 3 year term expiring 3/31/2023-Jessica Simon

Planning Commission: Partial 3 year term expiring 9/1/2023-Paul Cowley.

Pension Plan Board: Michael Bower, Medical Care Rep. Expiring 5/1/23,

Matt Armstrong, Sheriff's Office Rep. Expiring 5/1/24.

Region VII Area Agency on Aging Advisory Council: 3 year term expiring 5/31/25-William Walters

Authorized Motor Pool to dispose of 2 vehicles.

Awarded bid to Boom's Construction for Lexington Park Project.

Authorized Sheriff's Dept. to purchase Med Storage and Distribution Cart and Inmate Restraint Chair.

Regretfully accepted a letter of resignation from Administrator/Controller Tara Griffith Effective May 8, 2022.

Roger C. Ballard

Commissioner-District 4

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