



TOWNSHIP OF FLYNN
REGULAR MONTHLY BOARD MEETING MINUTES
June 14, 2022

8:00 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

MEMBERS PRESENT: Supervisor Grant Burgess, Clerk Robert Vinande, Treasurer Brent Banks, Trustee Jeff Keesler, Trustee Bob Alexander

MEMBERS ABSENT: None

GUESTS: Deputy Supervisor Gene Burgess, District 4 Commissioner Roger Ballard and Assessor Thomas Lupo.

REGULAR AGENDA:

- **PLEDGE OF ALLEGIANCE**
- **REGULAR BOARD MEETING CALLED TO ORDER BY** Supervisor Grant Burgess at 8:10 p.m.
- **ASSESSOR’S REPORT**
 - Board of Review (BOR) is scheduled for Tuesday, July 19 @ 9 a.m. at the Flynn Township Senior Center.
 - Discussed current Bills being worked on in Lansing which have the potential to impact the function of township operations.
- **COMMISSIONER’S REPORT**
 - Commissioner Roger Ballard’s Report is attached starting on page 4 of this document.
- **PUBLIC COMMENT**
 - None
- **APPROVAL OF MINUTES**
 - A motion made by Trustee Jeff Keesler seconded by Treasurer Brent Banks to approve the May 10th minutes as presented. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP TREASURER’S REPORT**
 - A motion made by Trustee Jeff Keesler and seconded by Clerk Robert Vinande to accept the Treasurer’s Balance Sheet as presented on June 14th. **MOTION CARRIED**

- **APPROVAL OF TOWNSHIP EXPENSES:**

- A motion made by Trustee Jeff Keesler and seconded by Treasurer Brent Banks to accept the June bills as presented for a total of \$10,674.82 on June 14th. **MOTION CARRIED**

UNFINISHED BUSINESS:

- **SENIOR CENTER / PARK**

- Treasurer Brent Banks updated the board regarding Dennis polishing/sealing the floors within the Senior Center; the work should be completed within the next couple weeks.

- **NATURE CENTER**

- Nature Center Open House was cancelled for June 11; board to discuss at the July meeting if a Fall Open House should be scheduled.

- **ROADS**

- Supervisor Grant Burgess noted brine has been applied to the gravel roads to control road dust; several areas were applied twice (at no cost to the township) as it was raining heavily during the first application to those areas.

- **CLERK'S ITEMS**

- Omard Cemetery Records
 - Work continues to gather and enter cemetery information into the Crypt Keeper system; work on the east of Alley 5 will start shortly.
- 2022 Scrap Tire Cleanup Event on July 13
 - Volunteers will be needed to make the event successful. Between Supervisor Grant Burgess and Treasurer Brent Banks, they will have a tractor with a fork available to assist in lifting the larger tires into the semi-trailers. Clerk Robert Vinande will contact the jail crew leader and firm up their assistance for the event.
- 5-Year Recreation Plan
 - No further updates have been made to the 5-Year Recreation Plan; Clerk Robert Vinande is searching for all the electronic attachments from the last update in 2017.

NEW BUSINESS:

- **SENIOR CENTER / PARK**

- The board discussed the increasing Senior Center expenses and the need to raise the rental rate.
 - A motion made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to raise the Senior Center Rental Rate from \$150 to \$200 for all rentals after Jan. 1, 2023 and keep the security deposit at \$50.00 (which is refunded if the Senior Center is properly cleaned up, etc. after a rental). **MOTION CARRIED**
 - Effective for all rentals after Jan 1, 2023, the fee will be \$250 (\$50 of that is the security deposit).

- **NATURE CENTER**

- No discussion.

- **ROADS**

- Supervisor Grant Burgess discussed with the board the request to improve a mile section of Stiles Road and reviewed several options. After much discussion, Supervisor Grant Burgess will determine what options we have for keeping the cost down and cost sharing with other entities.

- **CLERK'S ITEMS**

- Clerk Robert Vinande reviewed the 2023 projections of State Revenue Sharing Payments for the township. A 3.9% decrease (\$4,252) is expected between 2022 and 2023.
- Flowers were purchased and placed on the graves of the Veterans at the Omard and Kerr Cemeteries. There are 60 veterans buried in Omard and 1 in Kerr.
- 2022 Elections
 - The 2022 “Election Commissioners Meeting” will be conducted on July 12, 2022, 7:45 p.m. @ The Flynn Township Senior Center.
 - Absentee Voter processes are in full swing for the August 2, 2022 Primary Election.
- Cemetery Rules and Regulations
 - Clerk Robert Vinande sent a couple examples to the board members in advance of the meeting.
 - Board members and the Omard Cemetery Sexton Gene Burgess will review the examples and come prepared to the July meeting to draft a Cemetery Rules and Regulations document for the Omard Cemetery.

- **SUPERVISOR'S ITEMS**

- A preliminary estimate for paving the parking lot at the Senior Center is \$47,000. Clerk Robert Vinande noted that multiple bids would need to be obtained if the board were to proceed with the project. The topic was tabled for later discussion.
- The second mowing of the roads will be conducted once the first mowing is completed.
- Spraying will be the same as last year.

- **OTHER**

- The board discussed an Agreement for Roadside Ditch Improvement request from Cam Keesler for land on the north side of Peck Road starting 1,950 feet east of Maple Valley Road and running approximately 875 feet.
 - A motion made by Trustee Bob Alexander and seconded by Clerk Robert Vinande to approve the Roadside Ditch Improvement request as described for the township share of 33% of the overall cost (township cost estimated to be \$499). The Sanilac County Road Commission will perform the work.**MOTION CARRIED**

ADJOURNMENT:

- A motion was made by Trustee Jeff Keesler and seconded by Trustee Bob Alexander to adjourn the meeting. **MOTION CARRIED**

NEXT MEETING:

- The Flynn Township Board Meeting will be held on Tuesday, July 12th, 2022 8:00 p.m. at the Flynn Township Senior Center.

COMMISSIONER'S REPORT – DISTRICT 4
ROGER C. BALLARD
CITY / VILLAGE / TOWNSHIPS REPORT

May 17, 2022

- Appointed Steve Scribner to the Airport Zoning Appeals Board for a partial term expiring 9/1/23.
- Authorized and awarded bid for two Ford Police Interceptors to Signature Ford (One 2021, one 2022) totaling \$72,747.00. Funding-USDA grant 75%, Commissary fund 25%.
- Approved disposal of 2006 Chevrolet Malibu through Albrecht Auction, proceeds got to the Motor Pool fund.
- Approved an agreement with McKenzie Health Systems for Inmate Health Services 7/1/22 – 6/30/26.
- Declined County Right to Purchase Foreclosed County Properties.
- Approved contract with Nathan Roskey for County Administrator, start date 5/31/22.
- Approved hiring Carolyn Stoutenburg as consultant to the new Juvenile Director.
- Approved hiring Ruth McAlpine as Consultant to the Sanilac County MCF.

June 7, 2022

- Authorized declining Counties right to purchase tax foreclosed properties for public use.
- Resolution posthumously honoring Carl Renzie Milarch for 46 years of public service in Sanilac Township.
- Resolution imposing 2022 Summer Property Tax levy pursuant to public act 357 of 2004, and notice of certification of Sanilac County allocated tax rate levy. (Done annually)
- Resolution opposing House Bill 4730 spearheaded by Zillow which greatly reduce or eliminate fees charged by the Treasurers and of Deeds Offices greatly reducing the revenues of both offices required for daily operations.
- Resolution supporting GST Michigan Works which opposes reversing federal policy which would undermine decades of what MiWorks has built up in providing job services to Michigan workers.
- Adopted 24 th Circuit Court/73-A District Court and 76 th Probate Court Policy to obtain Court Recorder/Operator Certification.
- Authorized posting and filling positions:
- County Clerk's Office
- Friend of the Court
- Treasurer's Office/Temp. Position
- Awarded bid for concrete work at the Recycle Center to Kappel Excavating-\$29,689.00 funding from Recycle millage.
- Authorized Road Commission Benefits going back to Road Commission rather than through Courthouse.
- Authorized Change Order to Lexington Park Stair Project for erosion control tile \$3,840.00.
- Approved safety surfacing bid to Superior Groundcover for For./Lex. Parks \$6,144.00.
- Authorized removal of underground fuel tand at an estimated cost of \$200,000.00 ARPA funded.
- Authorized ARPA funds of \$300,000.00 for connection of 61 existing water/electric sites to sewer system at Evergreen Park.
- Authorized installation of water bottle filling stations on 3 floors of the Courthouse \$8,000.00 Arpa funds.
- Authorized replacement of water heater and installation of water softener at Sheriff's Dept. \$92,312.64 ARPA funds.
- Adopted 2022 Sanilac County Taxable Value Report-\$1,760,771,827.00.

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