



TOWNSHIP OF FLYNN
REGULAR MONTHLY BOARD MEETING MINUTES
July 12, 2022

8:00 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

MEMBERS PRESENT: Supervisor Grant Burgess, Clerk Robert Vinande, Treasurer Brent Banks, Trustee Jeff Keesler

MEMBERS ABSENT: Trustee Bob Alexander

GUESTS: District 4 Commissioner Roger Ballard, Assessor Thomas Lupo, Bob Conely, Christine Lee as Candidate for Sanilac County Board of Commissioners District 5.

REGULAR AGENDA:

- **PLEDGE OF ALLEGIANCE**
- **REGULAR BOARD MEETING CALLED TO ORDER BY** Supervisor Grant Burgess at 8:00 p.m.
- **ASSESSOR’S REPORT**
 - Board of Review (BOR) is scheduled for Tuesday, July 19 @ 9 a.m. at the Flynn Township Senior Center.
- **COMMISSIONER’S REPORT**
 - Commissioner Roger Ballard’s Report is attached starting on page 4 of this document.
 - Commissioner Roger Ballard shared with the board a Michigan DNR Grant becoming available later this year which could be beneficial to the Nature Center. Clerk Robert Vinande to ensure Supervisor Grant Burgess and Clerk Robert Vinande be placed on the mailing list for additional information when available.
- **PUBLIC COMMENT**
 - Christine Lee introduced herself as Candidate for Sanilac County Board of Commissioners District 5.
 - Bob Conely encouraged everyone present to vote on the August 2 election and to support the millage renewal for the Sanilac County Parks.
- **APPROVAL OF MINUTES**
 - A motion made by Treasurer Brent Banks and seconded by Trustee Jeff Keesler to approve the June 14th minutes as presented. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP TREASURER’S REPORT**
 - A motion made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to accept the Treasurer’s Balance Sheet as presented on July 12th. **MOTION CARRIED**

- **APPROVAL OF TOWNSHIP EXPENSES:**

- A motion made by Trustee Jeff Keesler and seconded by Treasurer Brent Banks to accept the June bills as presented for a total of \$5,388.69 on July 12th. **MOTION CARRIED**

UNFINISHED BUSINESS:

- **SENIOR CENTER / PARK**

- Treasurer Brent Banks updated the board regarding Dennis polishing/sealing the floors within the Senior Center at a cost of \$1,200.

- **NATURE CENTER**

- Nature Center Open House was cancelled for June 11; board discussed the possibility of a Fall Open House; after discussion, a Fall Open House was tabled and one will be held next Spring.

- **ROADS**

- Supervisor Grant Burgess advised the board regarding the status of the Stiles Road repairs. The county has been grading the stretch of Stiles Road between Maple Valley Road and Cade Road and has improved it a great deal. The board discussed what our next steps should be.
 - A motion was made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to approve up to \$5,000 on improvements to the stretch of Stiles Road between Maple Valley Road and Cade Road provided these funds are, at a minimum, matched by the County, local farmers and Maple Valley Township. **MOTION CARRIED**
- Discussed the dust on gravel roads within the township; the 2022 application of dust control has not been very effective.

- **CLERK'S ITEMS**

- August 2 Primary Election
 - Nine Election Inspectors have been identified and approved by the Election Commission. Katherine Wilson will be the Chairperson for the election.
 - Clerk Robert Vinande is prepared for the election.
- Omard Cemetery Rules and Regulations
 - Board further discussed the need for a formal Omard Cemetery Rules and Regulations Ordinance. The board requested Clerk Robert Vinande to draft a document for review at the next meeting.
- Omard Cemetery Records
 - Work continues by Clerk Robert Vinande to gather and enter cemetery information into the Crypt Keeper system; work on the south/east of Alley 5 continues. Several discrepancies have been identified and will need to be addressed.
- ARPA Funds
 - The second year's installment of the ARPA funds has been received by the township.
- 2022 Scrap Tire Cleanup Event
 - Scheduled for tomorrow, July 13; two trailers have been delivered to the Senior Center and parked on the south side of the parking lot. The recycling event will start at 8 a.m. and end at noon; lunch will be provided for all those working the event.
 - Clerk Robert Vinande confirmed the Sanilac County Jail Crew will be assisting in the loading of the trailers.
- 5-Year Recreation Plan
 - No further updates have been made to the 5-Year Recreation Plan; Clerk Robert Vinande is searching for all the electronic attachments from the last update in 2017.
- Flynn Township Website
 - The website has been updated to reflect the Senior Center Rental Rate Increase effective 1/1/23.

NEW BUSINESS:

- **SENIOR CENTER / PARK**
 - No new discussion.
- **NATURE CENTER**
 - Deputy Supervisor Gene Burgess discussed the reseeding of several areas within the Nature Center. These expenses will be paid for by an existing DNR Grant awarded to the Nature Center.
- **ROADS**
 - No new discussion.
- **FIRE RUN RATE**
 - Deputy Supervisor / Fire Authority Representative Gene Burgess lead the board in a discussion regarding a rate increase in the Fire Run Rate for the township. Most townships in the Fire Authority are in the process of increasing their Fire Run Rate to \$1,500. The board discussed options including a millage proposal or an increase in the rate.
 - A motion was made by Clerk Robert Vinande and seconded by Treasurer Brent Banks to increase the Flynn Township Fire Run Rate to \$1,500 effective January 1, 2023. **MOTION CARRIED**
- **OTHER**
 - No discussion.

ADJOURNMENT:

- A motion was made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to adjourn the meeting. **MOTION CARRIED**

NEXT MEETING:

- The Flynn Township Board Meeting will be held on Tuesday, August 9th, 2022 8:00 p.m. at the Flynn Township Senior Center.

COMMISSIONER'S REPORT – DISTRICT 4
ROGER C. BALLARD
CITY / VILLAGE / TOWNSHIPS REPORT

June 21, 2022

I was absent from the meeting

Appointed Joyce Johnson to the Community Mental Health Board for a partial 3 year term exp. 3/31/23.

Appointed Erin Carlson to the Library Board for a 5 year term exp. 6/30/27.

Awarded the Lexington Park ADA Bathhouse addition to Stone Builders-\$34,566.00. They were sole bidder.

Awarded Underground Fuel Storage Tank removal to TSP Environmental-\$54,397.00. Funding from ARPA.

Authorized Rick Kappel Excavating to repair parking lot storm drain-\$1,825.00.

Awarded Flooring Edge Inc. bid for carpet replacement in Register of Deeds, Circuit Court Room and Jury Room-\$26,943.00-Funding from Buildings and Grounds.

Approved Amendment to the Holiday Policy to include "Juneteenth".

Ratified a 3 year contract with General, Probate Court, District Court and Circuit Court units represented by the TPOAM Union.

July 5, 2022

Appointed Rex Hazzard to the Sanilac Transportation Board for a partial 4 year term exp. 12/1/24.

Passed a resolution honoring Rhoda McVittie for over 37 years of service to the County.

Passed a resolution approving the Region 7 Area Agency on Aging Multi-year plan.

Passed a resolution urging the State Legislature to amend the Michigan Auto Reform Act to amend the reimbursement cap for auto accident victims and home health care.

Awarded bid for demo of building on 911 tower property to James Dean Const.-\$4,600.00. Funding from 911 Millage.

Approved disposal of the Emergency Management Pickup through Albrecht Auction Service.

Authorized IT Director to purchase 22 printers including installation cost not to exceed \$18,398.00 and software and interface from Tyler New World not to exceed \$15,300.00. Funding from 911 millage.

Authorized 73A District Court to purchase Citation Software cost not to exceed \$20,636.00 with reimbursement from the Coronavirus Emergency Supplemental Funding Grant.

Accepted the 2021 Veterans Affairs Report.

Approved a letter of support for the proposed grant application for Highline to serve Sanilac County.

Roger C. Ballard

Commissioner-District 4

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