



TOWNSHIP OF FLYNN
REGULAR MONTHLY BOARD MEETING MINUTES
May 9, 2023

8:00 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

MEMBERS PRESENT: Supervisor Grant Burgess, Clerk Robert Vinande, Treasurer Brent Banks, Trustee Bob Alexander and Trustee Jeff Keesler

MEMBERS ABSENT: None

OTHERS: Assessor Thomas Lupo.

REGULAR AGENDA:

- **PLEDGE OF ALLEGIANCE**
- **REGULAR BOARD MEETING CALLED TO ORDER BY** Supervisor Grant Burgess at 8:00 p.m.
- **ASSESSOR’S REPORT**
 - The 2024 database is now being used for assessment changes by Assessor Thomas Lupo.
- **COMMISSIONER’S REPORT**
 - Commissioner Christine Lee’s Report is attached starting on page 4 of this document.
- **PUBLIC COMMENT**
 - None
- **APPROVAL OF MINUTES**
 - A motion made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to approve the April 11th minutes as presented. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP TREASURER’S REPORT**
 - A motion made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to accept the Treasurer’s Balance Sheet as presented on May 9th. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP EXPENSES:**
 - A motion made by Trustee Jeff Keesler and seconded by Trustee Bob Alexander to accept the May bills as presented for a total of \$8,159.32. **MOTION CARRIED**

UNFINISHED BUSINESS:

- **ACTION ITEMS**
 - Clerk Robert Vinande reviewed the current Open Action Items and updated them.
- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - No discussion.
- **ROADS**
 - The culvert on Peck Road is currently being installed and will require the road to be closed 6-8 weeks.
- **CLERK'S ITEMS**
 - 2023 ARPA Annual Reporting completed by Clerk Robert Vinande.
 - Discussed Kennel Special Exception User Application from David Shetler.
 - **ACTION ITEM** - Clerk Robert Vinande will send Mr. Shetler details regarding the June 29 Planning Commission Meeting.
 - Discussed the placement of the AED within the Senior Center. Decided it should be placed in the back hallway just to the east of the office doorway.

NEW BUSINESS:

- **SENIOR CENTER / PARK**
 - Clerk Robert Vinande inquired of the replacement of the furnace filters. Discussed but no action taken.
- **NATURE CENTER**
 - Discussed 2023 Open House at the Nature Center. Due to a lack of resources to plan and host the event, it will not be held in 2023.
- **ROADS**
 - No discussion.
- **CLERK'S ITEMS**
 - The township can bill DTE for DTE related fire runs within the township which exceed one hour.

OTHER:

- **Planning Commission Membership**
 - The board discussed the need to have additional resources named to the township's Planning Commission.
 - Clerk Robert Vinande spoke with Mike Pihaylic and he is willing to serve on the commission.
 - Deputy Supervisor Gene Burgess is checking with John Trowbridge as well.
- **Brown City Fire Authority**
 - No update.
- Clerk Robert Vinande reviewed the New Action Items from the meeting.

ADJOURNMENT:

- A motion was made by Clerk Robert Vinande and seconded by Trustee Jeff Keesler to adjourn the meeting. **MOTION CARRIED**

NEXT MEETING:

- The Flynn Township Board Meeting will be held on Tuesday, June 13th 8:00 p.m. at the Flynn Township Senior Center.

County Commissioner's Report – District 5
Christine J. Lee

April 11, 2023

Board of Commissioner Meeting

FA-053-23 - AUTHORIZED AND AWARDS ESCON GROUP THE BID TO INSTALL WIRELESS HARDWARE, AS WELL AS THE PROGRAMMING NEEDED FOR (13) WIRELESS CARD ACCESS DOORS TO THE EXISTING SMS CARD ACCESS SYSTEM AT A COST NOT TO EXCEED \$33,644.00, WITH FUNDING OF \$14,419.00, FROM RAP/CAP GRANT REIMBURSEMENT AND \$19,225.00, FROM ARPA FUNDS.

FA-054-23 - AUTHORIZED AND AWARDS HI-TECH THE BID TO UPDATE THE DIGITAL SECURITY CAMERAS IN THE COURTHOUSE BUILDING, AT A COST NOT TO EXCEED \$35,398.60, WITH FUNDING OF 50% FROM RAP/CAP GRANT REIMBURSEMENT AND 50% FROM ARPA FUNDS.

FA-055-23 - AUTHORIZED THE SHERIFF'S OFFICE PURCHASE A 2023 LIGHTNING 8.5'x7.5'x16' ENCLOSED ALUMINUM BUMPER PULL STYLE TRAILER FROM SWARTZ TRAILER SALES LLC OF HARBOR BEACH, AT A COST NOT TO EXCEED \$11,000.00, FOR IMMEDIATE APPROVAL, WITH FUNDING OF \$8,000.00 FROM SEFTON LEGGETT LEGACY FUND AND \$3,000.00 FROM THE SALE OF AN OLDER WORK CREW TRAILER.

FA-056-23 - AUTHORIZED AND AWARDS ELITE OVERHEAD DOORS, INC., THE BID FOR THE PURPOSE OF REPLACING THE GARAGE DOOR ON THE EASTSIDE OF THE RECYCLING CENTER BUILDING, AT A COST NOT TO EXCEED \$5,595.00, WITH FUNDING FROM THE RECYCLING MILLAGE.

FA-057-23 - AUTHORIZED AND AWARDS KEYS CONSTRUCTION, INC., THE BID FOR THE PURPOSE OF AN ADDITION TO THE LEXINGTON PARK MAINTENANCE GARAGE, FOR IMMEDIATE APPROVAL, AT A COST NOT TO EXCEED \$27,500.00, WITH FUNDING FROM THE PARKS MILLAGE.

NFA-004-23 - ADOPTED THE 2023 EQUALIZATION REPORT AS PRESENTED WITH A TOTAL COUNTY EQUALIZED VALUE OF \$3,113,256,657, AND FURTHER, AUTHORIZES THE EQUALIZATION DIRECTOR TO MAKE ANY AMENDMENTS NEEDED TO THE TOTAL COUNTY EQUALIZED VALUE PRIOR TO THE SUBMISSION TO THE STATE TAX COMMISSION.

Attended Flynn Township Meeting

April 17, 2023

Child Abuse Prevention Council

- 96% of our victims know their abuser.
- Jan-March: 40% were male and 60% female
- Type of abuse: 80% sexual and 20% physical
- Coloring contest that all the elementary took part in, Winners are hanging in the courthouse.
- Cheyl Hieber was awarded the Champion if Hope Award.

Council on Aging

- TAI Classes are offered at the Lexington Senior Dinning Center, 1:00 – 2:00 PM on Wednesday with the last class May 10 th .
- Senior Fair is June 23 rd at the Sandusky High School 10:00 AM – 2:00 PM.
- Free ID Bracelets for people that are experiencing early memories lost, moments of confusion and dementia, call 800.843.6394 for more information

April 18, 2023

Health Board

- Covid cases are going down.
- Maple Valley building is being strip down.
- Drivers Ed is 1 st contracted as a renter for space.

Board of Commissioner Meeting

Carl Osentoski, Executive Director of Economic Development Corporation, outlined several programs available to the County; to include, blight elimination funds, \$150,000.00 grant for regional child care planning, and a regional housing effort sponsored by the State.

APPOINTED RAE ANN KREINER TO THE SANILAC TRANSPORTATION/LOCAL ADVISORY COUNCIL FOR A TWO (2) YEAR TERM, EXPIRING 6/1/2023.

FA-058-23 - APPROVED THE PAYMENT OF CURRENT CLAIMS FOR 2023 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED APRIL 11, 2023, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$100,720.49

FA-060-23 - APPROVED THE PAYMENT OF ADDITIONAL GENERAL FUND BANK ACCOUNT CHECKS CHARGED TO MARCH, 2023, AS FOLLOWS: ADDITIONAL GENERAL FUND BANK ACCOUNT CHARGES FOR MARCH 2023 \$492,059.11 ACH PAYMENTS \$201,389.41 CHECKS \$693,448.52 TOTAL

NFA-005-23 - ACCEPTED THE DRUG TASK FORCE 2022 ANNUAL REPORT, AS PRESENTED.

May 2, 2023

Board of Commissioner

APPOINTED CHRISTINA BALDWIN, MICHAEL BOWER, ANGELA KRAMER, MICHELE VANNORMAN, AND JANET WILKINS TO THE SANILAC COUNTY PENSION PLAN BOARD FOR A THREE (3) YEAR TERM, EXPIRING 5/1/2026.

ADOPTED THE FOLLOWING: RESOLUTION PROCLAIMING THE MONTH OF MAY MOTORCYCLE AWARENESS MONYH.

FA-061-23 - APPROVED THE PAYMENT OF CURRENT CLAIMS FOR 2023 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED APRIL 25, 2023, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$143,205.08

FA-063-23 - APPROVED THE 2023 HEALTH DEPARTMENT LEASE AGREEMENT BETWEEN SANILAC COUNTY AND THE SANILAC COUNTY HEALTH DEPARTMENT AND FURTHER AUTHORIZED THE BOARD CHAIRMAN SIGN THE NECESSARY AGREEMENT.

FA-064-23 - AUTHORIZED AND AWARDS LAKESHORE IMPROVEMENTS, LLC, THE BID FOR THE REMOVAL AND REPLACEMENT OF THE BOILER AT THE COURTHOUSE BUILDING AT A COST NOT TO EXCEED \$180,903.50, WITH FUNDING FROM ARPA, FOR IMMEDIATE APPROVAL.

FA-065-23 - AUTHORIZED THE 24TH CIRCUIT COURT, FAMILY DIVISION POST & FILL A PROBATION OFFICER/CASEWORKER VACANCY, AT A PAYGRADE 9, FOR IMMEDIATE APPROVAL.

FA-066-23 - APPROVED A MEMORANDUM OF UNDERSTANDING BETWEEN SANILAC COUNTY BOARD OF COMMISSIONERS AND THE SANILAC COUNTY PARKS COMMISSION, FOR THE PURPOSE OF EXPEDITING

THE FILLING OF VACANCIES AT THE PARKS FROM APRIL THROUGH OCTOBER FOR ALL SEASONAL AND FULL-TIME POSITIONS, WITH IMMEDIATE APPROVAL.

FA-067-23 - APPROVES THE INDIGENT DEFENSE DIRECTOR TO BE PAID AT \$95,000.00, THROUGH A CONTRACT, WITH FUNDING FROM THE GRANT FUNDED PROGRAM THAT IS MANDATED BY THE STATE OF MICHIGAN.

FA-068-23 - APPROVED A NON-EXPIRING AGREEMENT FOR CONTRACTUAL LAW ENFORCEMENT SERVICES BETWEEN LEXINGTON TOWNSHIP AND THE SANILAC COUNTY SHERIFF'S OFFICE.

FUFA-069-23 - AUTHORIZED THE SHERIFF'S OFFICE DISPOSE OF A 2010 FORD EXPLORER, VIN NUMBER ENDING IN 69377 WITH 121,750 MILES, THROUGH ALBRECHT AUCTION SERVICE OF VASSAR AND FURTHER AUTHORIZES ALL PROCEEDS OF THE SALES BE DEPOSITED INTO THE SHERIFF'S OFFICE VEHICLE LINE.

FA-070-23 - APPROVED AND AMENDS THE CHILD CARE FUND BUDGET, BASIC GRANT AMOUNT FROM \$15,000.00 TO \$56,520.00, FOR IMMEDIATE APPROVAL AND FURTHER AUTHORIZES THE BOARD CHAIRMAN TO SIGN THE NECESSARY DOCUMENT.

FA-071-23 - APPROVED TWO (2) AGREEMENTS BETWEEN SANILAC COUNTY CIRCUIT COURT FAMILY COURT-JUVENILE DIVISION AND NICHOLAS NEMITZ AND JEFFERY DAWSON FOR RDSS QUASI-VOLUNTEERS, FOR THE PURPOSE OF PROVIDING TRANSPORTATION AND HOLDOVER SERVICES FOR COURT SUPERVISED YOUTH, AT A PAYMENT RATE OF \$6.00 PER HOUR, PLUS THE HOURLY RATE OF RDSS,

CURRENTLY AT \$12.00 PER HOUR FOR THE HOURS OF SERVICES RENDERED AS HOLDOVER ATTENDANT AND TRANSPORTER. FURTHER AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY AGREEMENTS.

Public Comments: Marty Rheame expressed frustration with his lack of responsiveness from the County regarding his concerns of trash being dumped in the ditch on Harrington Road in Croswell.

Christine J. Lee, Commissioner – District 5
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