



TOWNSHIP OF FLYNN
REGULAR MONTHLY BOARD MEETING MINUTES
September 12, 2023

8:00 P.M. – Regular Monthly Board Meeting at the Flynn Township Senior Center

MEMBERS PRESENT: Supervisor Grant Burgess, Clerk Robert Vinande, Treasurer Brent Banks and Trustee Bob Alexander

MEMBERS ABSENT: Trustee Jeff Keesler

OTHERS: Assessor Thomas Lupo, Deputy Supervisor Gene Burgess, Commissioner Christine Lee, Ruth Kulman (Brown City District Library), Debbie Richman, David Tippett, Michael Boadway and Kara Roof.

REGULAR AGENDA:

- **PLEDGE OF ALLEGIANCE**
- **REGULAR BOARD MEETING CALLED TO ORDER BY** Supervisor Grant Burgess at 8:00 p.m.
- **ASSESSOR’S REPORT**
 - 2023 L-4029 Flynn Township Operating Millage form was completed and reviewed by Assessor Lupo with the board.
 - A motion was made by Clerk Robert Vinande and seconded by Trustee Bob Alexander to accept the 2023 L-4029 for Flynn Township. **MOTION CARRIED**
 - The board discussed the timing of the next road millage renewal and that the current millage is not keeping pace with the costs required for maintaining the roads. Further discussion will be held.
 - Assessor Lupo discussed the state assessment audit coming to Sanilac County in 2024.
 - Requires an Assessor Assistant be named and required training completed. This resource would be available to answer questions in the event the assessor is unavailable. **ACTION ITEM** – Clerk Vinande will place the Assessor Assistant discussion on the October agenda.
 - Multiple links to various information sources for property tax details need to be available on the township’s website.
- **COMMISSIONER’S REPORT**
 - Commissioner Christine Lee’s Report is attached starting on page 5 of this document.
- **PUBLIC COMMENT**
 - High traffic concerns on Morgan Road and Sullivan Road
 - David Tippett noted there seems to be less farm traffic on the road and he inquired what the plans are for work to be done on the road.

- Supervisor Grant Burgess shared with the board and visitors that he knows there are plans in the works at the county level to do multiple improvements to the Morgan and Sullivan Roads; multiple entities will be funding the work. Timing TBD.
 - Brown City District Library
 - Ms. Kulman informed the board the Brown City District Library was established in November 2022 by the Library of Michigan.
 - A portion of Flynn Township is within the Brown City District Library boundaries.
 - Ms. Kulman informed the board their may be a millage proposal on the February 2024 ballot and asked if they had any questions.
 - Treasurer Brent Banks inquired how the Brown City District Library could have been established without the knowledge of the Flynn Township Board; the answer to this is unclear.
- **APPROVAL OF MINUTES**
 - A motion made by Trustee Bob Alexander and seconded by Treasurer Brent Banks to approve the August 8th minutes as amended (Marlette Road Bridge was not closed but had weight restrictions placed on it). **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP TREASURER’S REPORT**
 - A motion made by Clerk Robert Vinande and seconded by Trustee Bob Alexander to accept Treasurer’s Balance Sheet as presented on September 12, 2023. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP EXPENSES:**
 - A motion made by Trustee Bob Alexander and seconded by Treasurer Brent Banks to accept the September bills as presented on September 12, 2023 for a total of \$3,128.40. **MOTION CARRIED**

UNFINISHED BUSINESS:

- **ACTION ITEMS**
 - Clerk Robert Vinande reviewed the current Open Action Items and updated them.
- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - No discussion.
- **ROADS**
 - Second application of brine has been applied to the gravel roads throughout the township.
 - Second roadside mowings are in the process of being completed; the county is covering the cost for the second mowing.
- **CLERK’S ITEMS**
 - 9-Day Early Voting Agreement Options (mandated with the passage of “2022 Proposal 2”)
 - Clerk Robert Vinande reviewed the 9-Day Early Voting Options with the board. The options are as follows:
 - Flynn Township administer their own 9-Day Early Voting,
 - Flynn Township partner with a neighboring entity to jointly administer the 9-Day Early Voting
OR
 - Flynn Township partner with Sanilac County for county administered 9-Day Early Voting.
 - Clerk Vinande recommends partnering with Sanilac County for administering 9-Day Early Voting for the 2024 election season.

- A motion made by Trustee Bob Alexander and seconded by Treasurer Brent Banks to partner with Sanilac County to administer 2024 9-Day Early Voting when required. **MOTION CARRIED**
- **ACTION ITEM** – Clerk Vinande to pursue partnering with the Sanilac County Clerk for 2024 9-Day Early Voting needs.
- 2024 Scrap Tire Recycling Event
 - A motion made by Clerk Robert Vinande and seconded by Treasurer Brent Banks to accept the 2024 Grant for \$3,000 with direct payment to Environmental Recycling after the event in July 2024. **MOTION CARRIED**

NEW BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - No discussion.
- **ROADS**
 - No discussion.
- **CLERK’S ITEMS**
 - November 7, 2023 Sandusky School Board Election
 - Clerk Vinande informed the board there are currently 11 active voters from the Sandusky School District in Flynn Township who are eligible to vote on November 7 for the School Board Election.
 - Clerk Vinande to send Absentee Voter (AV) applications to all 11 active voters; if they chose to vote Absentee, they must return the completed AV application to Clerk Vinande and a ballot will be sent to them when available.
 - There is always the possibility of a new voter registering on the day of the election thus a full slate of Election Inspectors must be available on Election Day at the Flynn Township Senior Center.
 - 2022 Proposal 2 9-Day Early Voting isn’t in effect for the Nov. 7, 2023 election.

OTHER:

- Upcoming Meetings were reviewed by Clerk Robert Vinande:
 - Q3 Planning Commission Meeting -- Thur. Sept. 28, 7 p.m.
 - October Flynn Township Board Meeting -- Tue. Oct. 10, 8 p.m.
 - Q4 County Clerks Meeting -- Thur. Oct. 12, 6 p.m.
 - Sandusky School Board Election -- Tue. Nov. 7
- Brown City Fire Authority
 - No update.
- Clerk Robert Vinande reviewed the New Action Items from the meeting.

ADJOURNMENT:

- A motion was made by Clerk Robert Vinande and seconded by Trustee Bob Alexander to adjourn the meeting. **MOTION CARRIED**

NEXT MEETING:

- The Flynn Township Board Meeting will be held on Tuesday, October 10th, 8:00 p.m. at the Flynn Township Senior Center.

Commissioner's Report – District 5 City/Village/Townships

August 15, 2023

HEALTH BOARD

- COVID 19 is on the rise, 109 confirmed cases since June.
- Lyme Disease is up, because of the mild winter.
- Everyone who are eligible should get vaccinated against, COVID 19, flu and RDV.
- 2 cases of Swine Flu in Michigan, 1st one in Lapeer County and the 2nd one in Tuscola County. Two different strains, sick pigs at both fairs.

BOARD of COMMISSIONER

FA-113-23 - APPROVED THE PAYMENT OF CURRENT CLAIMS FOR 2023 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED AUGUST 8, 2023, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$208,399.08.

FA-116-23 – AWARDS AND AUTHORIZES CONTRACT PAPER GROUP FOR 300 CASES OF COPY PAPER AT A COST NOT TO EXCEED \$10,260.00, INCLUDONG DELVERY.

Fa-117-23 – AWARDS AND AUTHORIZES GTAVES CARPENTRY, LLC THE BID OF REPAIRING THE TILES ON THE FIRST FLOOR OF THE COUTYHOUSE WOMEN’S BATHROOM NOT TO EXCEED \$11,200.00.

FA=147-22 (B) AUTHORIZES THE 24TH CIRCUIT COURT, JUVENILE DIVISION TO PURCHASE 2023 OR NEWER VEHICLE AT A COST NOT TO EXCEED \$42,545.00. WITH FUNDING FROM THE USDA GRANT OF \$14,700.00, AND THE REMAINING BALANCE OF \$27,845.00 WITH \$25,000.00 FROM THE JUVENILE BUDGET AND \$2,845.00 FROM THE GENERAL FUND CONTINGENCY.

NFA-007-23 – APPROVES THE RIGHT TO CONSENT TO GRADE FOR THE PROPERTY DESCRIBED AS STATION #2023+32.23 LT-2023+35.23 LT AND THE RIGHT TO CONSENT TO CONSTRUCY/REECONSTRUCT THE SIDEWALK FOR THE PROPERTY DESCRIBED AS STATION #2025+68.10 LT-2026+38.74 LT & 2029+07.86 LT-2029+25.86 AND ACCEPTS THE MICHIGAN DEPARTMENT OF TRANSPORTATION’S (MDOT) OFFER OF #700.00.

September 5, 2023

APPOINT DOUGLAS W. GORRINGE, TIMOTHY G. JUHL, STEVE SCRIBNER, AND JOEL WYATT FOR THE SANILAC COUNTY AIRPORT ZONING BOARD OF APPEALS FOR A THREE (3) YEAR TERM, EXPIRING 9/1/2026. FOUR (4) TO BE APPOINTED

NOMINATED JEFF ALEXANDER, SCOTT KENNY, AND JOHN KNOERR FOR THE SANILAC COUNTY PLANNING COMMISSION FOR A THREE (3) YEAR TERM, EXPIRING 9/1/2026. THREE (3) TO BE APPOINTED

RESOLUTION SUPPORTING MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT TF22-0179 PROJECT AGREEMENT

“BE IT RESOLVED THAT THE COUNTY OF SANILAC, MICHIGAN, DOES HEREBY ACCEPT THE TERMS OF THE TF22-0179 PROJECT AGREEMENT AS RECEIVED FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES (MDNR), AND THAT THE SANILAC COUNTY PARKS COMMISSION DOES HEREBY SPECIFICALLY AGREE, BUT NOT BY WAY OF LIMITATION, AS FOLLOWS:

1. TO APPROPRIATE ALL FUNDS NECESSARY, \$687,383.00, TO COMPLETE THE PROJECT DURING THE PROJECT PERIOD AND TO PROVIDE \$387,383.00 TO MATCH THE GRANT AUTHORIZED BY THE MDNR.
2. TO MAINTAIN SATISFACTORY FINANCIAL ACCOUNTS, DOCUMENTS AND RECORDS TO MAKE THEM AVAILABLE TO THE MDNR FOR AUDITING AT REASONABLE TIMES.
3. TO CONSTRUCT THE PROJECT AND PROVIDE SUCH FUNDS, SERVICES AND MATERIALS AS MAY BE NECESSARY TO SATISFY THE TERMS OF SAID AGREEMENT.
4. TO REGULATE THE USE OF THE FACILITY CONSTRUCTED AND RESERVED UNDER THIS AGREEMENT TO ASSURE THE USE THEREOF BY THE PUBLIC ON EQUAL AND REASONABLE TERMS.
5. TO COMPLY WITH ANY AND ALL TERMS OF SAID AGREEMENT INCLUDING ALL TERMS NOT SPECIFICALLY SET FORTH IN THE FOREGOING PORTIONS OF THIS RESOLUTION.

FA-118-23 - APPROVES THE PAYMENT OF CURRENT CLAIMS FOR 2023 IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED AUGUST 29, 2023, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF \$360,875.87

FA-120-23 - AUTHORIZES THE CLOSURE TO THE COURTHOUSE OFFICES ON FRIDAY, SEPTEMBER 22ND, FROM 11:30 A.M. TO 1:00 P.M., FOR THE PURPOSE OF CONDUCTING THE ANNUAL EMPLOYEE PICNIC.

FA-121-23 - ADOPTS THE 2023 FINAL MILLAGE RATES, AS FOLLOWS:

CO. ROADS 2.0000	LIBRARY 0.2000
SENIORS 0.2500	MED. CONTROL 0.2000
CO. DRUG TASK FORCE 0.5000	CO. PARKS 0.2000
MED. CARE FACILITY 0.2000	

FA-122-23 - AWARDS AND AUTHORIZES NICOL AND SONS, OF CASS CITY THE LOW BID FOR THE EVERGREEN PARK SEWER EXTENSION PROJECT AT A COST NOT TO EXCEED \$465,244.80, WITH FUNDING OF \$300,000.00 FROM ARPA FUNDS AND \$165,244.80 FROM THE PARKS MILLAGE.

FA-123-23 - AUTHORIZES A CHANGE ORDER FROM SANTORO SERVICES FOR THE FORESTER PARK PLAYGROUND PROJECT, FOR THE PURPOSE OF RELOCATING ONE EXISTING PLAY STRUCTURE TO THE NORTH AREA OF THE PARK, AT A COST NOT TO EXCEED \$15,195.00, FOR IMMEDIATE APPROVAL, WITH FUNDING FROM THE PARKS MILLAGE.

Public Comments: Scott Aughney, Jackson County, Michigan resident and organizer of Citizens for Electoral Justice, advised the Board of his investigation of public election records.

Bretton Jones, Sanilac County resident, provided the Board with packets of evidence and legal requirements regarding Michigan and Federal Election Laws he suspects have been broken and gave an overview of the same.

Don Johnston, Sandusky City Airport Manager, communicated to the Board about the growth, projects, and events taking place at the City Airport.

Alyson Edwards, City of Marlette resident, stated the importance of protecting our county and local clerks. Ms. Edwards further encouraged the Board to consider handcounting ballots.

Wilma Henderson, Watertown Township resident, thanked Clerk Hilgendorf for helping with journey of finding voter history. Ms. Henderson requested that the Board give Scott Aughney the time to give a broader presentation at a future board meeting. Ms. Henderson further plead with the Board not to lock our county down for Covid restrictions. Chairman Block responded. Ms. Henderson further requested that we continue the growth of the flags on the courthouse lawn by adding them to the walking path at Diamond Trail. Commissioner Heberling responded.

Kathy Spiegel, City of Sandusky resident, inquired as to what roll our Sheriff has regarding Covid, what roll the Board has with the Sheriff, and what influence the Board has over the Sheriff. Chairman Block responded.

Diane Ferguson, Watertown Township resident, requested that the Board give Scott Aughney more time at a future board meeting. Ms. Ferguson further shared concerns regarding various issues throughout the county.

Christine J. Lee, Commissioner – District 5

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