



TOWNSHIP OF FLYNN
REGULAR MONTHLY BOARD MEETING MINUTES
December 13, 2023

8:00 P.M. – Regular Monthly Board Meeting at Liberty Lanes in Sandusky

MEMBERS PRESENT: Supervisor Grant Burgess, Clerk Robert Vinande, Treasurer Brent Bank, Trustee Jeff Keesler and Trustee Bob Alexander

MEMBERS ABSENT: None

OTHERS: Deputy Treasurer Tracy Banks, Commissioner Christine Lee.

REGULAR AGENDA:

- **PLEDGE OF ALLEGIANCE**
- **REGULAR BOARD MEETING CALLED TO ORDER BY** Supervisor Grant Burgess at 8:00 p.m.
- **ASSESSOR’S REPORT**
 - No Report.
- **COMMISSIONER’S REPORT**
 - Commissioner Christine Lee’s Report is attached starting on page 4 of this document.
 - A copy of the Draft County Master Plan was given to Clerk Vinande for review and circulation to all board members.
- **PUBLIC COMMENT**
 - None
- **APPROVAL OF MINUTES**
 - A motion made by Trustee Jeff Keesler and seconded by Trustee Bob Alexander to approve the Nov. 14th minutes. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP TREASURER’S REPORT**
 - A motion made by Trustee Jeff Keesler and seconded by Clerk Robert Vinande to approve the November Treasurer’s Report. **MOTION CARRIED**
- **APPROVAL OF TOWNSHIP EXPENSES:**
 - A motion made by Treasurer Brent Banks and seconded by Trustee Bob Alexander to accept the November bills as presented on December 13, 2023 for a total of \$27,076.07. **MOTION CARRIED**

UNFINISHED BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - No discussion.
- **ROADS**
 - No discussion.
- **CLERK'S ITEMS**
 - No discussion.

NEW BUSINESS:

- **SENIOR CENTER / PARK**
 - No discussion.
- **NATURE CENTER**
 - No discussion.
- **ROADS**
 - No discussion.
- **CLERK'S ITEMS**
 - No discussion.
- **SUPERVISOR'S ITEMS**
 - Omard Cemetery
 - Discussed comments received regarding the condition of the fence facing the road; if board members have any recommendations for fencing, forward them on to Supervisor Burgess; the current fence and name plate is in very poor condition.
 - **ACTION ITEM:** Clerk Vinande to add “Omard Cemetery Fencing” to the January 2024 Meeting Agenda.

OTHER:

- Upcoming Meetings were reviewed by Supervisor Grant Burgess:
 - Q4 Planning Commission Meeting – Thursday, Dec. 21, 2023 @ 7 p.m., Flynn Township Senior Center.
 - January Flynn Township Board Meeting – Tuesday, Jan. 9, 2024 @ 7 p.m., Flynn Township Senior Center.
 - Q1 Sanilac County Clerk's Meeting – Thursday, Jan 11, 2024 at Liberty Lanes in Sandusky.
- Brown City Fire Authority
 - No update.

ADJOURNMENT:

- A motion was made by Trustee Bob Alexander and seconded by Trustee Jeff Keesler to adjourn the meeting. **MOTION CARRIED**

NEXT MEETING:

- The Flynn Township Board Meeting will be held on Tuesday, January 9, 2024 @ 7:00 p.m. at the Flynn Township Senior Center.

Commissioner's Report – District 5
City/Village/Townships

November 20, 2023

CHILD ABUSE PREVENTING COUNCIL

You can pick up a personal safety alarm device for ladies of all ages, teens, college bound students, mom, grandmas at the Court House (security desk) or Sheriff Office.

COUNCIL ON AGING

The board tour the Sunrise PACE Center in Fort Gratiot TWP.

November 21, 2023

HEALTH BOARD

COVID is active, 46 cases. 680 for the year.

New website launch is January 1, 2024.

Wearing hearing aids may reduce the risk of falls in order adults.

Survey shows decline in number of high school students who report vaping.

BOARD of COMMISSIONER

PRESENTATIONS: Adam M. Rivett, AIF, CPFA, Retirement Plan Consultant, gave an overview of potential opportunities and improvements with his fiduciary services. Leslie Hilgendorf, County Clerk, outlined how early voting will operate in Sanilac County.

Congratulations to Sanilac Sheriff Deputy Emerick for his recognition as a National Certified Corrections Officer, and Lieutenant McConnachie, and Undersheriff Smith for their recognition as National Certified Corrections Executives.

FA-159-23 - AUTHORIZES THE FOLLOWING COUNTY LIBRARY MILLAGE PROPOSAL BALLOT QUESTION LANGUAGE,

REVIEWED BY THE PROSECUTOR AND CLERK TO BE PLACED ON THE FEBRUARY 27, 2024, PRESIDENTIAL PRIMARY ELECTION.

FA-160-23 - AUTHORIZES THE BUILDING & GROUNDS SUPERVISOR POST & FILL A CUSTODIAL/MAINTENANCE

WORKER POSITION AT PAYGRADE 3, STEP 1, FOR IMMEDIATE APPROVAL AND FURTHER TO APPROVE THE REVISED

JOB DESCRIPTION

FA-161-23 - AUTHORIZES CLOSURE OF THE COURTHOUSE OFFICES ON FRIDAY, DECEMBER 1, 2023, AT 3:30 P.M., FOR THE PURPOSE OF CONDUCTING THE ANNUAL EMPLOYEE CHRISTMAS PARTY.

FA-162-23 - AUTHORIZES PURCHASING GUNSHOT BOXES DUAL UNIT WITH REMOTES, FROM SCENARIO TRAINERS AT

A COST NOT TO EXCEED \$3,960.00, WITH FUNDING FROM THE DRUG TASK FORCE.

FA-163-23 - AUTHORIZES THE PARKS BOARD PURCHASE A MK MARTIN MODEL SB78 P/T SNOW BLOWER, INCLUDING THE HYDRAULIC ROTATOR, FOR FORESTER PARK, FROM TRICOUNTY EQUIPMENT OF SANDUSKY AT A

COST NOT TO EXCEED \$6,900.00, WITH FUNDING FROM THE PARKS MILLAGE.

Page 2 of 2

FA-164-23 - APPROVES THE EMPLOYMENT AGREEMENTS FOR TRANSPORTATION COORDINATORS BETWEEN THE SANILAC COUNTY DEPARTMENT OF VETERANS AFFAIRS AND JOHN BRINKER, JOHN MAHER, ROBERT DEAR AND JOHN POVILUNAS, EFFECTIVE JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

NFA-012-23 - AUTHORIZES FIRE PROS, FIRE PROTECTION SERVICE, TO REPAIR THE FIRE SUPPRESSION SYSTEM AT A

COST NOT TO EXCEED \$6,933.58, WITH FUNDING FROM THE COMMISSARY FUND.

NFA-013-23 - APPROVES THE APPOINTMENTS OF LESLEY CLARK AND EVANNA GOVEA TO THE POSITIONS OF

MAGISTRATE FOR THE 73A DISTRICT COURT.

Public Comments: Mike Smith, Diane Ferguson, Kim Thompson, and Darlene Doerr presented questions for Clerk Hilgendorf regarding early voting.

December 5, 2023

BOARD OF COMMISSIONER

Senior Consultants, Stephanie Farrell and Dawn Bock of MGT Performance Solutions Group gave a presentation to the Board regarding the County Cost Allocation Plan, to include plan structure and data collection.

S.A.V.E Council, President, James V. Young added further discussion with the Board.

Investment Manager, Mike Kloack of Meeder Investments, gave an overview of investment advising services provided to the county.

APPOINTS PAUL COWLEY TO THE SANILAC TRANSPORTATION BOARD FOR A FOUR (4) YEAR TERM, EXPIRING 12/1/2027.

FA-167-23 - APPROVES THE 2024 AGREEMENT FOR EXTENSION SERVICES, BY AND BETWEEN SANILAC COUNTY AND

THE BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY, WITH THE ELIMINATION OF THE 1.0 FTE, EFFECTIVE

JANUARY 1, 2024 TO DECEMBER 31, 2024, AT A COST OF \$71,327.00,

FA-168-23 - APPROVES THE PROPOSED 2024 REMONUMENTATION GRANT APPLICATION IN THE AMOUNT OF \$67,409.00, TO REMONUMENT FORTY-SEVEN (47) CORNERS, AND FURTHER APPOINTS THE FOLLOWING TO COMPLETE THE 2024 GRANT YEAR: • COUNTY REPRESENTATIVE, JOHN MILLETICS IN THE AMOUNT OF \$4,031.75; • GRANT ADMINISTRATION, LESLIE HILGENDORF IN THE AMOUNT OF \$2,866.25; • SURVEYORS: JOHN MILLETICS, BEN

TANK AND CHARLES KOBBER FOR THE TOTAL AMOUNT OF \$58,327.00; • PEER GROUP MEMBERS: BEN TANK, CHARLES

KOBBER & RUSSELL BROWN FOR THE TOTAL AMOUNT OF \$2,184.00.

FA-169-23 - AUTHORIZES SMITH IMAGING SOLUTIONS THE BID, FOR THE PURPOSE OF COMPLETING A MICROFILM

CONVERSION PROJECT, AT A COST NOT TO EXCEED \$10,339.00, WITH FUNDING FROM THE COUNTY CLERK BUDGET.

FA-170-23 - AUTHORIZES THE FOLLOWING ROAD MILLAGE PROPOSAL BALLOT QUESTION LANGUAGE, REVIEWED BY

THE PROSECUTOR AND CLERK TO BE PLACED ON THE FEBRUARY 27, 2024. s (2.00 dollars per \$1,000 of taxable value) and levied for six (6) years, 2024 through 2029

FA-171-23 - AUTHORIZES THE FOLLOWING MEDICAL CONTROL PROPOSED BALLOT QUESTION LANGUAGE, REVIEWED BY THE PROSECUTOR AND CLERK TO BE PLACED ON THE FEBRUARY 27, 2024, PRESIDENTIAL PRIMARY:

RENEWAL OF SANILAC COUNTY MEDICAL CONTROL EMERGENCY SERVICES MILLAGE This is a renewal of the expired

Medical Control Emergency Services 0.2000 millage

FA-172-23 - APPROVES THE MEEDER PUBLIC FUNDS INVESTMENT MANAGEMENT AGREEMENT BY AND BETWEEN MEEDER PUBLIC FUNDS, INC., AND SANILAC COUNTY.

FA-173-23 - APPROVES THE GRANT WRITER/5-YEAR RECREATION PLAN WRITER CONTRACT, BETWEEN SANILAC COUNTY AND JOHN FRAZIER, EFFECTIVE JANUARY 1, 2024 TO DECEMBER 31, 2024, IN AN AMOUNT NOT TO EXCEED

\$11,000, WITH FUNDING FROM THE PARKS MILLAGE